

SCOPE OF PRACTICE COMMITTEE

December 6, 2005

Members Present: See Attached List

Guests Present: See Attached List

Call to Order:

Pat Johnson, co-chairperson, called the meeting to order at 10:08AM.

I. Introductions

Pat Johnson invited all the guests present for the meeting to introduce themselves.

II. Review and approval of the September 13, 2005 meeting minutes

No changes were made

III. Review of Advisory Opinions approved by the Board in September 2005

Jeannette Sasmor stated she was speaking with a nurse that was new to Arizona and the nurse had commented about the Advisory Opinion she had read in the Newsletter. Judy Bontrager commented that in the future we may not be able to put entire advisory opinions in the Newsletter. The Board voted to go to a Journal format vs. a newsletter format and space may be more limited. If space is limited a brief synopsis of the Advisory Opinion will still be included.

IV. Review of draft advisory opinion for school nurses

Karen Stewart explained that school nurses work with many unlicensed assistive personnel and had asked the board to help define some written guidelines regarding their role. Karen particularly requested support from the board to have an RN in each school as well as direction in the delegation of duties. Karen presented the draft she had prepared and had received support for from the Organization of School Nurses in Arizona. Karen also reported that the Department of Education just posted a job opening for an Education Program Specialist. This will be filled with an experienced school nurse to provide guidance and technical assistance to the school nurse community of Arizona. Since this position will be filled in the near future, the committee felt it may be better to wait to develop an advisory opinion until the Department of Education had someone to work with Karen and the board in development of an advisory opinion. Jeannette Sasmor commended Karen for her work and efforts with the school nurses.

Recommendations/actions taken/responsible for:

Wait on further efforts to develop an advisory opinion. When an Education Program Specialist is selected and acquainted with the role, meet and discuss the need for an advisory opinion. – Karen Stewart

V. Review of Current Advisory Opinions

A. Arterial Line Insertion and Medication Administration – The committee recommended the Advisory Opinion be divided into two parts, arterial line insertion and medication administration. A motion was made by Trista Campbell and

seconded by Jeannette Sasmor to approve the draft and present to the board for approval.

Recommendations/ actions taken/responsible for:

Take the draft Advisory Opinion to the board for approval at the January 2006 meeting. – Judy Bontrager

- B. Bone Marrow Aspiration and Biopsy – References were updated and a rationale added. A motion was made by Trista Campbell and seconded by Jeannette Sasmor to approve the draft and present to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft Advisory Opinion to the board for approval at the January 2006 meeting. – Judy Bontrager

- C. Contrast Media, Injection Into Coronary Arteries – Minor wording changes were suggested and references updated. A motion was made by Jeannette Sasmor and seconded by Kathy Adamson to approve the draft and present it to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft advisory opinion to the Board for approval at the January 2006 meeting. – Judy Bontrager

- D. Debridement, Sharp Wound – References were updated and rationale and definition of Sharp Wound Debridement were added. A motion was made by Jeannette Sasmor and seconded by Susan Poole to approve the draft and present it to the Board for approval.

Recommendations/actions/responsible for:

Take the draft advisory opinion to the Board for approval at the January 2006 meeting. – Judy Bontrager

- E. Fetal Scalp Electrodes – Minor wording changes were suggested, references updated and rationale added. A motion was made by Trista Campbell and seconded by Karen Stewart to approve the draft and present to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft advisory opinion to the board for approval at the January 2006 meeting. – Judy Bontrager

- F. Supervision of Nurse Externs by Registered Nurses – Much discussion was held on the role of a nurse extern. The Committee felt that the nurse extern role must be different than the role of an LPN who just graduated from an RN program. They felt the nurse extern role is meant to focus on areas other than medications and IV therapy and that if the LPN were doing meds and IV's (within the scope of practice of the LPN) that they could not focus as well on other aspects of the nurse extern role. The Committee felt the employer needed to decide whether to hire the individual as an LPN or as a nurse extern and NOT combine those two roles. Clarification on IV

therapy was added to the advisory opinion. Rationale and references were expanded. A motion was made by Christine Benoit and seconded by Jeannette Sasmor to approve the draft and present to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft advisory opinion to the Board for approval at the January 2006 meeting. – Judy Bontrager

- G. Orders: Accepting, Transcribing and Signing Off Medical Orders – There was discussion as to whether the nurse can accept orders from a person not licensed in Arizona to prescribe medications/treatments. The Committee felt this needed to be clarified before sending to the Board for approval. There was also discussion regarding the need to take third party orders. It was felt this needed to be addressed in the advisory opinion.

Recommendations/actions taken/responsible for:

Check with the Pharmacy Board regarding orders written by out-of-state physicians. – Judy Bontrager

Review current practices in facilities. – Ann Earhart/Christine Benoit

- H. Swan-Ganz Catheters – Minor word changes were suggested, rationale added and references updated. A motion was made by Jeannette Sasmor, seconded by Joan Olcott to approve the draft and present to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft advisory opinion to the Board for approval at the January 2006 meeting. – Judy Bontrager

- I. Visual Sclerotherapy – Minor word changes were suggested and references updated. A motion was made by Trista Campbell and seconded by Pat Johnson to approve the draft and present to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft advisory opinion to the Board for approval at the January 2006 meeting. – Judy Bontrager

- J. Preceptorship for Pre-Licensure Students in a Professional Nursing Program – (Originating by Education Committee) Jeannette Sasmor gave a report on suggested changes she has recommended to the Education Committee.

Recommendations/actions taken/responsible for:

Review by the Education Committee. – Pam Randolph

- K. Hemodialysis, Chronic: Scope of Practice for LPNs in Outpatient Facility – Clarification added that it is not within the Scope of Practice of an LPN to mix/prepare antibiotics for peritoneal dialysis. Minor word changes were suggested and references updated. A motion was made by Trista Campbell and seconded by Jeannette Sasmor to approve the draft and present to the Board for approval.

Recommendations/actions taken/responsible for:

Take the draft advisory opinion to the Board for approval at the January 2006 meeting. – Judy Bontrager

- VI. The remaining agenda items were not covered at this meeting due to lack of time. They will be placed on the March 2006 agenda.
- A. Infusion Therapy/Venipuncture by LPN's – Marla Moore, Pat Johnson, Heide Johnson, Marianne Locke, Judy Hayter, Susan Poole, Harry Platte, Anita Fijalka (Review of results of Nursing Program Study)
 - B. Injection of Lidocaine: Local Infiltration for Femoral Sheath Removal – Marjory Williams, Mary Hubenthal
 - C. Death, Assessment of – Kathy Pollard, Mary Hubenthal, Donna Heitmann, Kimberly Eacott, Debra Henry
 - D. Questions relating to the need for an order to hold medications prior to dialysis – All committee members
 - E. SOP for LPN's, relating to suture removal
- VII. Restraints – The committee received a question regarding the possibility of expanding the RN's role to order restraints. After review of JCAHO standards, Medicare Standards and other references, it was felt that this would not be acceptable.

Recommendations/actions taken/responsible for:

Respond to Lisa Harrington, RN, who submitted the question to the Committee for consideration. – Judy Bontrager

- VIII. Volunteers were assigned to review and make recommendations on the following Advisory Opinions for the March 2006 meeting
- A. Mediset – Trista Campbell
 - B. Abandonment of Patients – Vicki Buchda, Joan Olcott, Debra Henry, Claudette Rodstrom
 - C. Cervical Ripening Agents and Prostaglandin Suppositories – Jeannette Sasmor, Kathy Adamson, Robin Hayes
 - D. Foley Catheter (Use of Instrumentations to Deflate) – Kimberly Eacott
 - E. Injection of Lidocaine: Liposuction – Ann Earhart, Christine Benoit
 - F. Laminaria Sponge: Insertion/Removal – Ann Earhart
 - G. Laser (Pigment and Vascular Specific) for Cutaneous Procedures – Joan Olcott
 - H. Pacemaker Wires – Kimberly Eacott
 - I. Prostaglandin Gel and Suppositories – Jeannette Sasmor, Kathy Adamson, Robin Hayes
 - J. Sigmoidoscopy Flexible Screening – Anita Fijalka
 - K. Vaginal Speculum Exam and Specimen Collection – Anita Fijalka
 - L. Intrauterine Pressure Catheter – Robin Hayes, Jeannette Sasmor

Recommendations/actions taken/responsible for:

Since several Committee members were absent and several members had to leave before this agenda was discussed, will these members please review the list of advisory opinions to be reviewed/revised and inform Judy Bontrager of the advisory opinion they are willing to work on. – Committee members who were not present when assignments were

done. (Please have draft revisions submitted to Judy Bontrager by February 20, 2006 to include in the Scope of Practice packet. – First person listed after the advisory opinion.)

IX. Index of terms

As the Committee reviewed the Advisory Opinions, a need to use consistent wording/terminology throughout all of the Advisory Opinions was identified. The Committee recommended that a subcommittee address this need and bring some recommendations to the March 2006 meeting.

Recommendations/actions taken/responsible for:

Initiate list of appropriate wording/definitions to use in a consistent manner throughout all advisory opinions. – Kathy Adamson, Harry Platte, Susan Poole, Anita Fijalka

X. Scope of Practice meeting dates for 2006

The proposed dates for Scope of Practice meetings in 2006 were accepted. They are March 7, June 6, August 29, and November 28.

XI. Adjournment – The meeting was adjourned at 2:52 PM.

Minutes respectfully submitted by:

Judy Bontrager, RN, MN

Minutes submitted to the Board January 2006

Minutes approved by the SOP Committee _____

JB/mlp

**Scope of Practice Committee Meeting
Arizona State Board of Nursing**

December 6, 2005

List of Attendees

SOP Committee Members

Kathy Adamson, RNC
Christine Benoit, RN, BSN
Judy Bontrager, RN, MN
Vicki Buchda, MS, RN
Kimberly Eacott, RN, BSN, CCRN
Ann Earhart, RN, MSN, CRNI
Trista Campbell, RN
Anita Fijalka, LPN
Robin Hayes, RN
Judith Hayter, LPN
Debra Henry, RN, RDH, MS, NHA, CLNC
Mary Hubenthal, RN
Heide Johnson, LPN
Patricia Johnson, LPN
Joan Olcott, RN
Harry Platte, LPN
Susan Poole, RN, CRNI, BSN, MS, CNSN
Claudette Rodstrom, RN, BA, MSA
Jeannette Sasmor, RN, MBA, EdD
Karen Stewart, RN, MSN

Guests

James Sasmor, Continuing Education
Consultants, Inc.
Debbie Barnes, Gateway Community
College
Diana Johns, Grand Canyon University
Launa Lister, Grand Canyon University
Michaela McKenna, Grand Canyon
University
Vachel Kewenvoyouma, ASU – RN-BSN
Program
Katherine Olson, ASU – RN-BSN Program
Mary Hallett, AZNA – Chapter 15
Gail Davis, AZSNC
Arleen Williams, RN, AZNA- Gompers
Roberta Basquez, LPN – School Nurse -
Gompers
Sharon Roland, RN, Murphy School
District #21/SNOA V-P
Suzanne Boyd, Tucson Unified School
District