

**EDUCATION COMMITTEE MINUTES**  
**August 27, 2004**

**MEMBERS PRESENT:**

Kathy Malloch, Chair PhD, RN, MBA  
Joyceen S. Boyle PhD, RN  
Teri Britt PhD, RN  
Paula Calcaterra RN, MSN  
Kathleen Ellis RN  
Sue Hanauer RN, BSN, MS  
Mary Killeen PhD, RN  
Cathy Lucius RN, MS  
Sue Macdonald RN, MSN, MBA  
Marty Mayhew RN, MSN  
Barbara Nubile RN, MSN  
Linda Riesdorph RN, MS, DON  
Cheryl Roat RN, MSN  
Sue Roe PhD, RN  
Judith Sellers RN, DNSc, FNP

**MEMBERS ABSENT:**

Sherrie Beardsley RN, MBA/HCM  
Ela-Joy Lehrman PhD, RN

**GUESTS PRESENT**

Joseph Brickman, Campus Dir, IIA  
Sandra Gallo, Faculty Director, IIA  
Dr. Dina Faucher, Nursing Director  
Michael White, Dir. Of Ed., Apollo  
Dr. Thomas Bloom, Pres, Apollo  
College

**BOARD STAFF ATTENDING:**

Joey Ridenour, RN, MN  
Pamela Randolph RN, MS, CPNP

**1. Call to Order – (Opening Remarks)**

Kathy Malloch called the Education Committee to order at 9:04 a.m. in the boardroom of the Arizona State Board of Nursing.

**2. Introductions**

Introduction and welcome to new members.

**3. Approval of minutes 2/13/04**

Riesdorph moved and Killeen seconded to approve minutes as corrected. Motion carried.

**4. Internatinal Institute of the Americas (IIA) Application for Provisional Approval (Discussion/Recommendation)**

Randolph provided a summary of the background for new members. IIA was not regionally accredited as required by rule. The Committee reviewed the similarities and differences between regional and national accreditation and decided to amend the rule. The statute was subsequently amended to allow nationally accredited institutions to host nursing programs, effective August 5, 2004. Before the official date of implementation of the statutory change, the Board granted permission for IIA to continue the application process. IIA

received proposal approval on May 25, 2004. A self study, provisional approval application, and site visit report are provided for committee review and recommendation at this meeting. Randolph noted the curriculum included a comparison of curriculum components to the NCLEX test plan and described plans for the skill lab.

Dr. Sue Roe, Consultant; Sandra Gallo, Faculty Chair; and Joe Brickman, Campus Director, were present to answer any questions; there were none.

Killeen moved to recommend the Board grant IIA provisional approval and require the program submit the names and qualifications of nursing faculty 60 days before the beginning of semester 2 for the first cohort admitted. Sellers seconded. The motion carried unanimously. Dr. Roe recused herself.

5. **Baptist Health System Application for Proposal (Discussion/Recommendation)**

Withdrawn

6. **Apollo College Application for Proposal Approval (Discussion/Recommendation)**

Dina Faucher, Nursing Program Director; Michael White, Director of Education; and Dr. Tom Bloom, President Apollo College provided the committee with additional information regarding their RN program proposal and explained the four revisions:

- Electing to develop Phoenix and not the Tucson site at this time.
- Enable PN exit option for students.
- Clarification in articulation with some institutions.
- Graduate competencies.

Discussion areas included the following:

Clinical sites

Accreditation status – Dept of Education

Construction of facilities

Articulation

Apollo's PN Nursing Program in Sacramento, California

Proposed 12-Bed Clinical Laboratory

Transferability of credits fully disclosed to students

Lucius moved and Hanauer seconded to recommend that the Board approve Apollo College's proposal application. Motion carried unanimously.

7. **Foreign Credential Services of America (FCSA) Application for Credential Evaluation Service Approval (Discussion/Recommendation)**

Randolph provided background information relevant to the application of Foreign Credential Services of America (FCSA) for approval as a credential evaluation service. Their original proposal did not address the criteria. FCSA was sent a comprehensive request for further information and responded by e-mail and phone conversation. Randolph stated that even with the additional information, the service does not appear to meet the standard in rule (R4-19-303).

Brit moved and Roe seconded to recommend to the Board that Foreign Credential Services of America's application be denied. Motion carried unanimously.

**8. Annual Report Data (Discussion)**

Randolph presented a draft of the Program Annual Report Form 2004 for critique and suggestions along with a comprehensive report analyzing past three years of this data. Malloch suggested having a Subcommittee for Data Collection to help the Board accurately identify the necessary program data and to clarify for programs identified data. The ultimate goal is for programs to submit the data directly to the Board on the website and provide the reports from the data to the public on the website. Lucius and Nubile offered to be a part of this committee.

**9. Update on Day of Dialogue Community Colleges Awarding Bachelor's Degrees in Nursing (Discussion/Recommendation)**

Randolph summarized the discussion from a telephone conference meeting held earlier. The structure of the "Day of Dialogue" will be:

- General overview presentation by the Board and AzNA representatives;
- Storyboard format whereby everyone would have an opportunity to express viewpoints/ ideas;
- Ideas will be categorized into themes, and working groups would be organized based upon the themes;
- A plan of action will be developed.

**10. Program Application Process (Discussion/Recommendation)**

When working with IIA on their provisional approval, Randolph stated the program went to some depth in developing their curriculum. They had a question of how much depth in curriculum was necessary in a provisional application. The Committee was in agreement that depth of the IIA application was appropriate, and any less depth could result in numerous questions and elongate the process. Roe shared how difficult and challenging the provisional process is in terms of curriculum development. She suggested that the Board develop some standardized guidelines and/or a template for programs in this process.

**11. Article 2 (Discussion)**

The Open Public Meeting for Article 2 will be held October 15, 2004 at 9:00 a.m. and Randolph solicited comments or changes. The Committee had no comment.

**12. Committee Policies on Deadlines and Requirements for Materials Submitted to the Committee (Discussion)**

Randolph asked for guidelines on developing a policy for submission deadlines for documents required for the Education Committee. The Committee requested that staff prepare a Draft Policy for deadlines and requirements for submitting documents and bring to next meeting for approval.

**13. Statewide Educators Meeting Agenda (Discussion/Recommendation)**

Randolph provided an overview for the development of the Statewide Educators Meeting and requested input on the draft agenda. Revisions were made based on suggestions.

**14. Future Meeting Dates (Decision)**

Committee members express that Friday is the preferred day of the week; 9:30 a.m. – 3:00 p.m. preferred times.

- October 22, 2004 9:30 a.m. (If you can't attend meeting, please email any comments to Pam or be available by phone)
- December 3, 2004 9:00 a.m. - Noon
- February 11, 2005 9:30 a.m.
- April 8, 2005 9:30 a.m.
- June 3, 2005 9:30 a.m.

**15. Board Decisions (Discussion)**

As recommended by this committee, the July Board made the following decisions:

- Approved the Clinical Nurse Specialist program at Grand Canyon U.
- Estrella Mtn Community College request for change was approved.
- Investigative Report on Estrella Mtn Community College resulted in vote to increase surveillance of the college, site visits, and continued support.
- AZ Western College request for program change was approved.
- AZ Western College correction of deficiency was accepted and they are now fully approved.
- Mohave Community College site visit and 3 year approval was granted.
- Accepted committee's recommendations on not requiring students to pass NCLEX before graduation.
- Competency Model approved.
- Northland Pioneer College investigative report presented; Board offered program a consent for probation.

**15. Call to the Public**

**17. De-briefing on Today's Meeting (Discussion)**

- Suggested different seating arrangement.
- Suggested putting colored paper between the major packets and asterisk on agenda items that have mailed items.
- Request experienced committee members mentor new committee members.

**18. Adjournment**

Meeting was adjourned at 2:54 p.m.

**MINUTES SUBMITTED/APPROVED BY:**

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