



Janet Napolitano
Governor

Joey Ridenour
Executive Director

Arizona State Board of Nursing

EDUCATION ADVISORY COMMITTEE MINUTES November 3, 2005

MEMBERS PRESENT:

Kathy Malloch, Co-Chair PhD, RN, MBA
Karen Hardy, Co-Chair RN, MSN, (telephonically)
Sherrie Beardsley RN, MBA/HCM, (telephonically)
Joyceen S. Boyle PhD, RN, (telephonically)
Paula Calcaterra RN, MSN, (telephonically)
Kathleen Ellis RN, BSN
Mary Killeen PhD, RN
Ela-Joy Lehrman PhD, RN, (telephonically)
Cathy Lucius RN, MS
Sue Macdonald RN, MSN, MBA, (telephonically)
Marty Mayhew RN, MSN, (telephonically)
Cheryl Roat RN, MSN
Judith Sellers RN, DNSc, FNP, (telephonically)

BOARD STAFF ATTENDING:

Pam Randolph RN, MSN, Ed. Consultant
Daniel Christl, Assistant Attorney General

MEMBERS ABSENT:

Sue Hanauer RN, BSN, MS
Barbara Nubile RN, MSN
Teri Pipe PhD, RN
Linda Riedsdorph RN, MS, DON
Sue Roe DPA, RN

GUESTS PRESENT

Francisca Abah, Student, GCU
Kendallyn Ashley, Student, GCU
Leslie Colouna, Student, GCU
Penny Fairman, Northland Pioneer College
Carla Gunn, Student, GCU
Ryann Houston, Student, GCU
Carissa James, Student, GCU
Mary Johnson, Student, GCU
Kristi Pedefferri, Student, GCU
AnnaMarie McNeese, ASU
Nicole Rabe, Student, GCU
Mary Thompson, Student, GateWayCC
Diana Torres, Student, GCU
Marcela Veloso-Cox, Student, GCU

1. CALL TO ORDER/OPENING REMARKS/INTRODUCTIONS

Education Advisory Committee was called to order by Kathy Malloch at 9:33 a.m. Committee members appearing telephonically and members appearing in person answered a role call to identify participants of the meeting.

2. APPROVAL OF MINUTES – SEPTEMBER 28, 2005

Killeen moved and Mayhew seconded to approve September 28, 2005 minutes without correction. Motion carried unanimously.

3. EDUCATION/INFORMATION SESSION

A. Committee Roles and Quality Improvement

Committee roles and quality improvement were placed on the agenda for continued discussion at the request of the Committee members. However, the Committee agreed to defer discussion at this time and conduct a brain-storming session in the future that will address the goals of the Committee, the means by which the Committee will reach those goals, and barriers that may prevent the Committee in the execution of their duties.

B. Committee Evaluations

Randolph addressed the Committee stating that Committee Evaluations have two components, the self-evaluation portion and the consumer evaluative piece. Committee members discussed the draft self-evaluation form and agreed to edit the document, add the seal of the Arizona State Board of Nursing, include a date to reflect when the document was created and subsequent revisions, and use an asterisk to identify those goals directed by the Board. Members agreed to complete and submit evaluation forms by December 1, 2005 via electronic or U.S. mail.

A draft consumer evaluation form based on the model used by the Governor's Regulatory Review Council was forwarded to members for their review. The Committee agreed upon the use of such a form. Malloch and Randolph will submit a second draft to reflect changes in language that may be more suitable for the purposes of the Education Advisory Committee. This item will be continued on the next agenda.

C. Follow-up on Anti-trust Issues, Immunity

Assistant Attorney General Dan Christl addressed the Committee and provided education in immunity as a follow-up to the anti-trust presentation given at the September 28, 2005 Education Advisory Committee. Christl gave an overview of the protections afforded to the Committee members which bar lawsuits for actions taken in the performance of their duties. Christl listed the sources of authority for immunity which included the US Constitution, the state constitution, and statutory law. Committee members were provided with a document covering immunity principles. Christl provided a summary and explanation of the types of immunity and the statutes and laws supporting them.

With regard to anti-trust issues, Christl reiterated the importance of the Committee to act within their scope as outlined by the rules. Christl also discussed open-meeting law and the importance for Committee members to refrain from discussing any agenda items with each other outside of the public arena of the posted meeting.

4. APPLICATION FOR CONTINUING PROGRAM APPROVAL

There were no applications for continuing program approval submitted for review at this meeting.

5. APPLICATIONS FOR PROPOSAL APPROVAL

There were no applications for proposal approval submitted for review at this meeting.

6. APPLICATIONS FOR PROVISIONAL APPROVAL

There were no applications for provisional approval submitted for review at this meeting.

7. APPLICATIONS FOR PROGRAM CHANGE

A. Northland Pioneer College

Northland Pioneer College Representative Present: Ms. Penny Fairman, Director (telephonically)

Randolph provided an overview of Northland Pioneer's application for program change to increase the number of faculty and students. Randolph's preliminary review indicated that the application met Board rule requirements. Northland Pioneer is expected to complete its probation by the end of December. Randolph's recommendation is to grant approval of the program change effective upon successful completion of their current probation.

Dr. Fairman addressed the Committee and reported on the progress of the nursing program at Northland Pioneer College. Northland Pioneer College has received a grant to assist with hiring additional faculty and to provide additional equipment. The grant will allow for two adjunct faculty members to attend graduate school.

Committee members requested that Dr. Fairman clarify references to faculty qualifications in the application to reflect Board rules requiring all didactic faculty to hold a graduate degree. Dr. Fairman agreed to submit a revised application to better reflect Board rules.

Motion: Approve with the appropriate amendments.

Moved: Ms. Roat

Seconded: Ms. Beardsley

Discussion: Given the size of the increase which is 50% the question of whether or not there was an obligation to demonstrate the hiring of faculty by a certain point was discussed.

Amended Motion: Approve with the appropriate amendments including the completion of probation and demonstrate via a report 30 days prior to implementing increased enrollment that appropriate faculty has been hired.

Moved: Ms. Roat

Seconded: Ms. Beardsley

Vote: Motion carried.

B. Maricopa Community College District Nursing Program

Note: Education Advisory Committee Member Cathy Lucius recused herself from this portion of the agenda.

Maricopa Community College District Nursing Program Representative Present: Ms. Cathy Lucius

Randolph addressed the Committee and stated that based on her analysis of the application submitted, MCCDNP met the rule requirements for program change.

Lucius addressed the Committee stating that it was an eighteen month effort with all of the nursing faculty in MCCDNP evaluating the program to identify strengths and weaknesses, and working to enhance those strengths, with the ultimate objective of revising the curriculum to benefit students

and faculty by decreasing the time required for obtaining prerequisite courses and streamlining the curriculum to maximize teaching-learning time.

Motion: Recommend approval of program change.

Moved: Dr. Lehrman

Seconded: Dr. Killeen

Discussion: None.

Vote: Motion carried.

8. APPLICATIONS FOR OUT-OF-STATE PROGRAM TO CONDUCT CLINICAL IN ARIZONA

There were no applications for Out-of-State Programs to conduct clinical in Arizona submitted for review at this meeting.

9 ADVANCED PRACTICE NURSING PROGRAM APPLICATION

There were no Advanced Practice Nursing Program applications submitted for review at this meeting.

10. NCLEX

A. Quarterly Reports

Randolph provided copies of NCLEX quarterly reports to Committee members for their review. The same reports will be included in the Board packet. Randolph explained that it is within the scope of the Education Advisory Committee to review individual schools' pass rate and recommend a course of action based on a downward trend.

Committee members expressed appreciation for the material being included on the agenda and discussed the following: recognition or communication from the Committee to schools above 90%; recognition of programs may encourage administration support; inherent variability in scoring with programs that have smaller numbers of students makes the 90% benchmark more difficult for to attain consistently; recognition may discourage programs at 90% for trying to excel further; Board role is in regulation of programs and recognition of quality in programs is more a function of other entities (e. g. accrediting agencies)

This item will remain on the agenda as information.

B. Report from Northland Pioneer College

Northland Pioneer College Representative Present: Dr. Penny Fairman, Director (telephonically)

Dr. Fairman addressed the Committee by stating that four students failed NCLEX in May of 2005. In response, the curriculum committee made the review course mandatory for all students entering the program in Fall 2006. Students currently enrolled are being encouraged to take the course. The curriculum committee will meet to review the curriculum in its entirety. Tutoring and review sessions are being held at both campuses four hours per week which has appeared to help. Most recent scores show an increase – the quarter at 93% and the overall average at 83%. At-risk and

lower performing students were placed on learning contracts and met with on a regular basis to assist in increasing their performance.

11. UPDATES

A. Certified Medication Technician Pilot Study

Randolph informed the Committee that eight applications for pilot facilities were received. The Request for Proposal was sent to all universities in Arizona and all state universities in Michigan as well as independent research institutions. The Request for Proposal is available on the Arizona State Board of Nursing website. The curriculum has been approved. Test items are being written for a legally defensible exam. There is a pool of five-hundred test items with the current vendor, D&S Diversified Technologies. The test plan has been recommended by the committee and will be going to the Board for approval. A manual skills test plan is being worked on. Manual skills checklists are being piloted to see if there are any 'glitches' in them. Randolph requested that Committee members volunteer to pilot the skills checklists and provide feedback.

B. Rules

Randolph informed the Committee that Article 5 went to the Governor's Regulatory Review Council and becomes effective November 13, 2005, which includes changes in advanced practice rules and changes to unprofessional conduct rules. Article 8, CNA program rules, also went to GRRC and will be effective December 5, 2005 which includes more specific criteria for CNA programs such as lab equipment and curriculum development. In addition, a standardized curriculum with objectives and content outline is being drafted and will be ready for the Nursing Assistant Advisory Committee in December and then for Board for approval.

C. Report from Statewide Educators Meeting

The Annual Statewide Educators Meeting took place on October 6, 2005. Draft minutes were provided to Committee members for review and information. Randolph offered an overview of the meeting and major points of discussion which included clinical placement and faculty shortage issues. At the meeting, Dr. Ann McNamara of the Arizona Nurses Association Education Chapter volunteered to coordinate opportunities to continue the dialogue on clinical capacity with educators, facilities and hospitals to capture a more complete representation of those affected and their concerns.

Committee members requested that the draft summary be modified to reflect that statements by attendees reflected in the minutes were brainstorming comments and/or opinions rather than facts. Committee members also suggested the information gathered at the Statewide Educators Meeting be submitted to Pat Harris of the Governor's Task Force on the nursing shortage/retention issues to be included in their dialogue.

The draft minutes will bear the seal of the Arizona State Board of Nursing and open with a purpose statement from the Board.

D. Report from Practical and Associate Council Nurse Educators (PACNE)

The Practical and Associate Council of Nurse Educators met on October 6, 2005 following the Statewide Educators Meeting. PACNE includes all of the practical and associate degree nursing programs in the state. Randolph stated that most of the PACNE agenda items were covered in the Statewide Educators Meeting. Information regarding the medication technician pilot study and rules were provided. Schools gave reports on their individual programs. Minutes are being prepared by Paula Calcaterra.

The annual conference co-sponsored by PACNE has not been planned due to lack of consensus on topics and speakers. A workshop for new faculty is being planned. Randolph will ascertain who is coordinating that effort and submit the Committee's request to have more than one workshop session available on different days (to include evenings) to accommodate the number of practical and associate faculty and their times of availability.

12. 2005 ANNUAL REPORT DATA

2005 Annual Report Data was placed on the agenda at the Committee's request. One change was made to the document utilizing the word 'enrolled' rather than 'register for'. Committee members agreed to accept the draft as corrected and have it sent out for data collection. Randolph will notify the Committee if additional data will need to be submitted after meeting with Pat Harris of the Governor's task force on nursing shortage/retention.

13. DEBRIEFING ON TODAY'S MEETING

Members expressed appreciation for the opportunity to attend the meeting telephonically but agreed that Committee members should appear in person for in depth matters and for meeting requiring more that two hours time for review and discussion. Telephonic participation will not be offered for the next meeting.

14. CALL TO THE PUBLIC

None.

15. FUTURE MEETING TOPICS/DATES

Next Meeting: February 10, 2006 at 9:30 a.m.

16. ADJOURNMENT

There being no further business the meeting adjourned at 11:31 a.m.

MINUTES SUBMITTED/APPROVED BY:



Signature