



**Janice K. Brewer**  
Governor

**Joey Ridenour**  
Executive Director

## Arizona State Board of Nursing

### EDUCATION ADVISORY COMMITTEE MINUTES April 8, 2011

**Note: Agenda items were taken out of order to accommodate guests present.**

AGENDA ITEM	TOPIC	DISCUSSION	ACTION	FOLLOW-UP
1	Call to Order	The meeting was called to order by Kathy Malloch at 9:30 a.m.		
2	Introduction and Welcome	Malloch welcomed members and guests. Board staff and committee members introduced themselves.		
3	Approval of Minutes 02/18/11		Doshier moved and Ohls seconded to approve the February 18, 2011 minutes without correction. Motion carried unanimously.	
4	Information/Policy			
a	Clinical Placement/Preceptorships	Discussed under Agenda Item 4E.		
b	Continued Competence Subcommittee Report  Subcommittee Members: Ms. Marty Mayhew, Ms. Robin Schaeffer, Mr. Brian Stewart	Representatives from AzNA, AZBN, AZONE, met with Rep. Matt Heinz to discuss the legislation that would mandate continuing education for nurses and nursing assistants. Representative Heinz has agreed to postpone the legislation; however, he will proceed with		

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		<p>the Bill if the subcommittee is unable to come up with a solution.</p> <p>The sub-committee is reviewing literature, looking at concepts of ‘just culture’, considering partnering with facilities that have competency programs in place. The sub-committee is also reviewing certification data for Arizona nurses.</p> <p>Committee members discussed credit courses for BSN, MSN students in lieu of continuing education units; various avenues for CE including CE quizzes.</p>		
c	<p>Competency Model Update Competency Model</p> <p>Subcommittee Members: Dr. Sally Doshier, Ms. Carolyn McCormies, Dr. Debra McGinty, Dr. Brenda Morris, Mr. Brian Stewart</p>	<p>The latest iteration of competency model was included in the advanced reading packet. The nursing practice piece was added. Based on feedback, an analysis of QSEN determined the degree to which safety was integrated throughout the model; under doctoral education, more global concepts such as healthcare providers in the workforce and healthcare practice were added. The subcommittee discussed adding or removing the nursing designation for C.N.A. activities and elected to retain. Members discussed concept of human flourishing as the fundamental promotion of health and wellness.</p> <p>Malloch recommended the competency model be published in the regulatory journal, NCSBN journal, and posted on the AZBN website.</p>	<p><b>Motion:</b> Recommend that Board approve the competency model update.</p> <p><b>Moved:</b> Dr. Pam Fuller</p> <p><b>Seconded:</b> Ms. Marty Mayhew</p> <p><b>Discussion:</b> None.</p> <p><b>Vote:</b> Motion carried.</p>	<p>A scheduled review will take place in five years.</p> <p>Publish in regulatory journal, NCSBN journal, and place on AZBN website.</p>

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d	IOM Report – Self Study Progress	Community/industry partners have been established. Next steps include establishing non-nurse partners, completing the self-study, and creating a regional action coalition. An IOM website will be launched by July.		Randolph will do a draft charter to provide more structure.
e	Preceptorship Advisory Opinion Revisions  Subcommittee members: Sherrie Beardsley, Sharon Caves, Jennifer Lakosil, Carolyn McCormies, Brenda Morris, Roxanne Moutafis, Jane Werth	Subcommittee presented revisions to the preceptorship advisory opinion to the committee. The subcommittee determined that the existing advisory opinion need not be changed if the intent was to define specifics regarding preceptorships. However, if the intent is to broaden and to provide opportunities beyond preceptorships then a broader clinical version is needed.  As the advisory opinion reflects scope of practice, Randolph recommended the subcommittee draft a white paper using the research and information gathered regarding the various types of clinical immersion experiences. Members recommended the subcommittee elaborate on clinical immersion; specify different goals; and provide an exemplar of each model.		Subcommittee will draft a white paper and return to committee. Add current literature references to the existing advisory opinion and return to committee.  The white paper will be published in the AZBN regulatory journal once it is approved.
f	Revised Policy Draft “Program Expansion When Under Provisional Approval”	The current policy requires baccalaureate programs to wait up to four years for expansion. The revised policy allows expansion under the following conditions: <ul style="list-style-type: none"> <li>• There have been no substantiated complaints regarding the program in the previous 18 months;</li> </ul>	<b>Motion:</b> Recommend for approval  <b>Moved:</b> Dr. Sally Doshier <b>Seconded:</b> Dr. Carol Kleinman	

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		<ul style="list-style-type: none"> <li>•The program is not under a notice of deficiency;</li> <li>•The program has been in operation for at least one year; and</li> <li>•Board findings following a 1 year comprehensive site visit (approx. 1 year after admitting students to nursing clinical courses) contain no potential or actual deficiencies.</li> </ul>	<p><b>Discussion:</b> None.</p> <p><b>Vote:</b> Motion carried.</p>	
g	White Paper: Educational Program Site Visits	<p>This paper was drafted to provide information to new programs to help program directors understand the role of the board.</p> <p>Randolph is working on an orientation packet for new programs directors that would include this paper. Once approved the white paper would be posted on the AZBN website</p>	<p><b>Motion:</b> Recommend Board approve.</p> <p><b>Moved:</b> Ms. Carol Mangold</p> <p><b>Seconded:</b> Ms. Robin Schaeffer</p> <p><b>Discussion:</b> None.</p> <p><b>Vote:</b> Motion carried.</p>	Post white paper on website upon Board approval.
h	Substantive Policy: Disclosure of Costs to Students and Prospective Students	<p>Rules require that programs provide the public with information regarding policies. There have been inconsistencies in exactly what information is to be provided. There are some programs that require students appear in person or disclose contact information in order to acquire information.</p> <p>Members discussed situations where students enroll, pay for books and then do not pass</p>		Board staff will work on a ‘frequently asked questions’ of potential students document with a links to the accreditation basics document, NCLEX pass rates, AzNA, criminal information and return to committee.

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		<p>facility background checks and are dismissed from the program. Members recommended that students be made aware that they will be dismissed should they fail to pass facility background checks.</p> <p>Members also discussed the need for full disclosure from programs and accountability to students. Members recommended disclosure of costs and refund policies; disclaimers that state that costs may vary or are subject to change; notice of costs of exam and licensing fees; identifying categories and providing an approximation of cost.</p> <p>It was the consensus of the committee that there is a need to have substantive policy statement on how to interpret the cost in rule; that tuition and fees need to be posted on program websites; other fees should be mentioned publically and approximated with a caveat that there may be other expenses that are not listed and that the amounts are approximate and subject to change.</p>		<p>Staff will work on a substantive policy statement to assist in interpretation of cost in the rule.</p>
5	Applications for Proposal Approval			
a	<p>Mohave Community College LPN Program</p> <p>Representatives present: Ms. Janet Byrd, Director of PN Programs; Ms. Linda Riesdorph,</p>	<p>Mohave Community College was presented to the Board at the last meeting to discuss the remediation of potential deficiencies for the RN program. A site visit was conducted with a dual purpose, to review the potential deficiencies of the RN program and to review</p>	<p><b>Motion:</b> Recommend Board grant provisional approval with a report in 12 months after the admission of PN students regarding:</p>	<p>Board staff will conduct a site visit following the receipt of the one-year report.</p>

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	Director of Nursing Programs	<p>the new practical nursing program. PN program resources and leadership were noted.</p> <p>Committee members requested information regarding simulation, and commended the program for its progress.</p>	<ul style="list-style-type: none"> <li>• the differences between program implementation plan and actual implementation;</li> <li>• One year results of program evaluation plan; and</li> <li>• Additional clinical placements secured and faculty</li> </ul> <p>Board staff will conduct a site visit following the receipt of the one-year report.</p> <p><b>Moved:</b> Dr. Brenda Morris</p> <p><b>Seconded:</b> Dr. Pam Fuller</p> <p><b>Discussion:</b> None.</p> <p><b>Vote:</b> Motion carried.</p>	
6	Applications for Provisional/Full/Renewal Approval			
a	<p>Carrington College</p> <p>Representatives present: Dr. Donna Adams, Program Director; Dr. Tom Bloom, President</p>	<p>A concurrent site visit was a concurrent visit with the National League for Nurses. McGinty commended the program's learner centered approach, tutoring assistance and ancillary support, and the evaluative culture.</p>	<p><b>Motion:</b> Approve program consistent with NLNAC 5-year term.</p>	

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	<p>Note: Education Advisory Committee member Kathie Kulikowski recused herself from this portion of the agenda.</p>	<p>Committee members requested clarification on organizational chart and the role of the Dean of Nurses.</p>	<p><b>Moved:</b> Ms. Carol Mangold <b>Seconded:</b> Dr. Pam Fuller</p> <p><b>Discussion:</b> There will be another issue going to Board regarding a faculty member that did not meet Board qualifications.</p> <p><b>Vote:</b> Motion carried.</p>	
b	<p>GateWay Fast Track PN Program</p> <p>Representatives Present: Dr. Margi Schultz, Director of Nursing Division; Gerri Lasteen, PN Program Coordinator</p>	<p>A site visit was conducted for the renewal approval of the accelerated PN program at GateWay Community College. McGinty noted leadership, richness of resources, academic support for students, innovation, evaluation plan, and the collaborative simulation environment.</p>	<p><b>Motion:</b> Recommend 5 year approval for GateWay Community College Fast Track Licensed Practical Nursing Program. <b>Moved:</b> Ms. Pamela Ohls <b>Seconded:</b> Dr. Sally Doshier</p> <p><b>Discussion:</b> None</p> <p><b>Vote:</b> Motion carried unanimously.</p>	
7	Application for Program Change - None			
8	Applications for Refresher Course Approval/Renewal - None			

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9	One-Year Reports			
a	<p>ITT Technical Institute Provisional Approval</p> <p>Representative Present: Nadia Sperry Program Chair; Susan Cardulo Academic Dean</p>	<p>A site visit was conducted for the purpose of a 12-month provisional report. The program has strong clerical support, dedicated faculty, and students reported a caring environment. Potential rule violations include written agreements regarding students' ability to complete clinical; contracts needs to clarify who is responsible for students in clinical settings. Designated faculty space was a concern but has been addressed by the program.</p> <p>Committee members requested information and clarity on space provided for confidential meetings with students; recommended scheduling for conference rooms; confidential faculty evaluations; atmosphere among nursing faculty; steps being taken to become aware of faculty dissatisfaction with work environment; quality of A&amp;P lab, survey tool to address concerns; percentage of students responding to surveys and whether percent of completion increased since the use of an online survey; number of times A&amp;P course taught and number of times received feedback; receipt of equipment ordered for lab; lack of faculty input into admission process which constitutes a potential rule violation; faculty committees for curriculum, admissions, and attrition.</p> <p>Members also discussed student understanding of demands of nursing program and clear</p>	<p><b>Motion #1:</b></p> <p>Include a potential violation of R4-19-204(G)(2)</p> <p><b>Moved:</b> Mr. Brian Stewart</p> <p><b>Seconded:</b> Carolyn Ms. Carolyn McCormies</p> <p><b>Discussion:</b> None</p> <p><b>Vote:</b> Motion Carried</p> <p><b>Motion#2:</b></p> <p>Continue provisional approval with report in 6 months to remedy any outstanding potential deficiencies. If not remedied, return to the Board for issue of Notice of Deficiency.</p> <p><b>Moved:</b> Mr. Brian Stewart</p> <p><b>Seconded:</b> Ms. Marty Mayhew</p> <p><b>Discussion:</b> None.</p> <p><b>Vote:</b> Motion carried.</p>	

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		understanding of the role of nursing.		
10	NCLEX - No Reports			
11	Board and Member Updates	<p>All recommendations from the Education Advisory Committee were adopted by the Board at the March 2011 meeting. The CNA testing contract was awarded to D&amp;S Diversified Technologies. A new electronic data entering system will be instituted allowing certificate of completion to be generated by D&amp;S, and automatically registering students for testing. The manual skills exam has changed to require appropriate hand-hygiene techniques. The Board received information on Brookline College teaching out the ADN program; Measuring Competency with Simulation fourth quarter report; and 8<sup>th</sup> Annual CNA Educators Retreat. The ITT Technical Institute Notice of Deficiency was lifted and the GateWay Community College complaint was dismissed.</p> <p>New Board members appointed: Leslie Dalton, Randy Quinn, Charleen Snider</p>		
12	Debriefing on Today's Meeting	Committee members shared thoughts on the meeting.		
13	Call to the Public	There were no comments from audience members.		
14	Future Meeting Topics/Dates	Next meeting: Friday, June 3, 2011.		
15	Adjournment		There being no further business Doshier moved Mangold seconded to adjourn the meeting at 12:25 p.m.	

**April 8, 2011 Education Advisory Committee Attendance**

<b>Members Present</b>	<b>Members Absent</b>	<b>Board Staff</b>	<b>Guests</b>
<p>Kathy Malloch, Chair, PhD, RN, MBA                      Sharon Akes-Caves, RN, BC, MS, MSN                      Sherrie Beardsley RN, MBA/HCM                      Sally Doshier, EdD, RN, CNE                      Pam Fuller, EdD, RN                      Carol Kleinman, PhD, RN                      Kathie J. Kulikowski, MSN, CNE, RN-BC                      Carol Mangold, RN MSN                      Marty Mayhew RN, MSN                      Carolyn McCormies, RN, MS                      Brenda Morris, EdD, RN, CNE                      Roxanne A. Moutafis, MS, RN, BC                      (present for items 2, 5, 6, 9 only)                      Pamela Ohls, RN, MSN                      Robin Schaeffer, MS, RN, CNE                      Brian Stewart, MSN, BSN, BFA, RN</p>	<p>Judi Crume, PhD, RN                      Jennifer Lakosil, RN, MSN, PNP                      Jane Werth, MS, RN</p>	<p>Joey Ridenour, Executive Director                      Pamela Randolph, Associate                      Director, Education                      Debra McGinty, Education                      Program Administrator                      Mary Killeen, Education Program                      Surveyor/Consultant                      Adam Henriksen, Information                      Technology Director                      Karen Gilliland, Education                      Department</p>	<p>Donna Adams, Carrington College                      Pat Bishop, Chamberlain College                      Tom Bloom, Carrington College                      Janet Byrd, Mohave Community College                      Susan Cardulo, ITT Technical Institute                      Rick Carson, Carrington College                      Suzanne Clifford, GateWay Community College                      Judith Hightower, Chamberlain College                      Gerri Lasteen, GateWay Community College                      Fionnuala McConnell, GateWay Comm College                      Lynn McConnell, Carrington College                      Kathy Prioreshi, GateWay Community College                      Linda Riesdorff, Mohave Community College                      Margi Schultz, GateWay Community College                      Margaret Souders, GateWay Community College                      Nadia Sperry, ITT Technical Institute</p> <p>Grand Canyon University Students:                      Grant Andres                      Kriston Craigen                      Melissa Ells                      Tina Ingwer                      Jury Lee                      Troy Riutta                      Amanda Schretz</p>