



Janice K. Brewer
Governor

Joey Ridenour
Executive Director

Arizona State Board of Nursing

EDUCATION ADVISORY COMMITTEE MINUTES June 3, 2011

Note: Agenda items were taken out of order to accommodate guests present.

AGENDA ITEM	TOPIC	DISCUSSION	ACTION	FOLLOW-UP
1	Call to Order	The meeting was called to order by Kathy Malloch at 9:34 a.m.		
2	Introduction and Welcome	Malloch welcomed members and guests. Board staff and committee members introduced themselves.		
3	Approval of Minutes 04/08/11		Moutafis moved and Ohls seconded to approve the April 8, 2011 minutes without correction. Motion carried.	
4	Information/Policy			
a	Clinical Placement/Preceptorships			
a-i	Agency Background Checks and Clinical Education Subcommittee	This subcommittee was formed to address the trend in security clearance among facilities and agencies providing clinical placement for nursing students.		Hold open forum to discuss trend in security clearance at facilities Werth will provide a

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	<p>members: Ms. Sherrie Beardsley, Dr. Brenda Morris, Mr. Brian Stewart, Ms. Jane Werth</p>	<p>Werth informed the committee that several agencies have reported a lack of confidence in the DPS security clearance and have established their own processes for conducting background checks on students. Werth noted that one agency now requires background checks for students identical to checks for their employees. Werth shared that EEO complaints have been filed and that in one instance a complaint involving a difference in standard between people coming into hospitals and hospital employees resulted in a 5.9 million dollar award.</p> <p>At this time standards for clearance vary among agencies, with some agencies requiring one or more of the following:</p> <ul style="list-style-type: none"> • DPS security clearance card • DPS security clearance card at level 1 • no felonies • absolute felony bar unless “observation only” • 7 year ban on felonies and 3 year bans on misdemeanors • No DUIs • Testing for nicotine • Proof of citizenship <p>There is also a lack of consistency among nursing programs.</p> <p>Werth met with the Hospital Association human resource director and shared the difficulty in finding commonality in order to</p>		<p>summary and presentation to the Board at an upcoming Board meeting.</p>

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		<p>avoid over or under excluding students. Association representatives expressed reluctance, as agencies do not want to usurp their ability to develop hiring/employee policies by adopting a community standard.</p> <p>Malloch recommended an open forum be conducted to inform students, nursing programs, other agencies, and the public of the trend in security clearance among facilities.</p> <p>Members discussed facilities receiving state funding and the necessity to follow statute; legislative implications; pending offenses; offenses that may occur during school.</p> <p>Ridenour noted that not all offenses are barrier offenses and offered to share data collected by Board staff over a twelve year period which correlates to the nature and level of criminal offenses and Board recommendations and outcomes. This data enabled the Board to establish criteria to determine whether or not a case will be opened. Ridenour asked the Committee to consider whether the Arizona State Board of Nursing should have jurisdiction of students which would enable the Board to apply one standard as it is done in a few other states.</p> <p>Werth will provide a summary and presentation to Board at an upcoming meeting.</p>		

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b	<p>Continued Competence Subcommittee Report</p> <p>Subcommittee Members: Ms. Marty Mayhew, Ms. Robin Schaeffer, Mr. Brian Stewart</p>	<p>This subcommittee conducted extensive review and discussion of literature on competence, continued competence and continuing education, and looked at the North Carolina and Ohio models.</p> <p>The Ohio model is a risk based model under the principals of “just culture”, which focuses on behavior not outcome. The subcommittee will seek consultation with Scott Griffin to determine what a state model based on these principals would look like.</p>		
c	<p>IOM Report – Self Study Progress</p> <p>Participating committee members: Ms. Pamela Randolph, Ms. Robin Schaeffer</p>	<p>The group is looking at membership options and fundraising in order for workforce data to be analyzed. Members of the group will be meeting to work on a cohesive self study document. A design for the website has been forwarded to Adam Henriksen, AZBN Information Technology Director/Webmaster for development.</p> <p>A preliminary report will be ready by September.</p>		
d	<p>Preceptorship Advisory Opinion Revisions</p> <p>Subcommittee members: Sherrie Beardsley, Sharon Caves, Jennifer Lakosil, Carolyn McCormies, Brenda Morris, Roxanne Moutafis, Jane Werth</p>	<p>This item will be placed on August agenda.</p>		

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e	Draft Choosing a Nursing Program: A guide for Prospective Nursing Students	This document was developed in response to recommendations from committee members at from previous meetings to serve as guide for prospective students.	<p>Motion: Recommend Board approve.</p> <p>Moved: Ms. Robin Schaeffer</p> <p>Seconded: Ms. Jane Werth</p> <p>Discussion: add disclaimer that many agencies require additional background checks prior to clinical placement</p> <p>Amended Motion: Recommend board approve and include a FAQ regarding additional background checks required by clinical agencies.</p> <p>Moved: Ms. Robin Schaeffer</p> <p>Seconded: Ms. Jane Werth</p> <p>Vote: Motion carried.</p>	<p>Will include information regarding background checks prior to submission to Board.</p> <p>Once the document is approved, it will be placed on the AZBN website and a link will be placed on AzNA website.</p>
f	Draft Substantive Policy: Disclosure of Costs to Students	In researching rationale for this substantive policy, Board staff learned that effective July	Motion: Recommend approval of	

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	and Prospective Students	1, 2011 the Department of Education is requiring all programs receiving federal funding or providing federal financial assistance to disclose costs and tuition fees to prospective students on program websites.	this policy to Board Moved: Ms. Pamela Ohls Seconded: Ms. Marty Mayhew Discussion: None. Vote: Motion carried.	
g	Summary and Analysis of Annual Reports from Arizona Nursing Education Programs 2010	On-time graduation rates were included in this year’s report. Board staff plan to do an index of combined NCLEX pass rate for the year and the on-time graduation rate as a measure of program productivity. Members discussed the education minimum data set and the Board collecting similar data in addition to the data already provided in the report. It was the consensus of the committee to leave the annual report form as is.		The annual report will be placed on the AZBN website.
h	Deans and Directors Meeting	The AzNA Symposium will be held at the Mesa Convention Center October 13-14, 2011. The Leadership Day Program will be held on October 12, 2011. Committee members recommended holding the Deans and Directors Dinner in conjunction with the AzNA Symposium events. Members agreed to hold the dinner on Wednesday, October 12, 2011 at the Mesa Convention		Board staff will send out a “save the date”.

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		Center. Board staff will check availability at Mesa Convention Center.		
i	Measuring Competency with Simulation	Randolph noted great outcomes to Phase 1. The Phase 2 application was returned for additional critique and information. Phase 1 outcomes will be presented at the National Simulation Conference in Florida. Randolph reported ninety percent absolute agreement among raters in terms of competency profiles and ability to generate unique competency profiles based on three simulation scenarios. Based on; more experienced nurses make fewer errors; frequently made errors are in the area of infection control; documentation; and procedures. The information will be submitted to the <i>Journal of Nursing Regulation</i> .		
5	Applications for Proposal Approval - None			
6	Applications for Provisional/Full/Renewal Approval			
a	Chamberlain College Representatives present: Dr. Kimberly LaMar, Campus Dean; Dr. Judy Hightower, Dean of	A survey of Chamberlain College was conducted. McGinty noted faculty support of LaMar's leadership. Committee members expressed concern with the on-time graduation rate of 18%, and	Motion: Recommend the Board grant full approval for 5 years or consistent with national accreditation cycle.	

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	Operations	requested information organizational structure with regard to campus deans.	<p>Moved: Ms. Jane Werth</p> <p>Seconded: Ms. Robin Schaeffer</p> <p>Discussion: None</p> <p>Vote: Motion carried.</p>	
7	Applications for Program Change			
a	<p>Chamberlain College</p> <p>Representatives present: Dr. Kimberly LaMar, Campus Dean; Dr. Judy Hightower, Dean of Operations</p>	<p>Chamberlain College submitted a request to increase enrollment from 50 to 120 students per semester. LaMar shared that Chamberlain is turning away numerous qualified applicants because of the restriction to 50 candidates per semester for enrollment. Chamberlain College is exploring various clinical options to accommodate the proposed increase.</p> <p>Committee members discussed infrastructure supporting the increase; recommended capacity not go beyond double the current amount; and expressed concern with weekend clinical placements.</p> <p>Members requested information and clarity on patient care hours; evaluation of students on simulation and virtual hours; evaluation criteria; simulation and community health; simulation lab; objectives and outcomes being met at alternative sites; clinical hours and</p>	<p>Motion: Committee will reconvene prior to the July 2011 Board meeting after receiving materials from Chamberlain College before by July 1, 2011 that will would include a clear clinical schedule for placement of 100 students in the fall and clinical availability forms, as well as information regarding graduation rates. If there are facilities that are willing to give preference the program will note preference on the clinical availability form.</p> <p>Moved:</p>	<p>Program will provide clinical availability forms, evidence of graduation rate increase, with an executive summary format by July 1, 2011.</p> <p>Education Advisory Committee will conduct a special meeting via conference call on July 6, 2011 to review the material submitted by Chamberlain College regarding clinical availability. Information and the committee's recommendation may be placed on the July 2011 Board meeting agenda.</p>

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		<p>challenges for clinical placements; and job placement rate and assistance for students.</p> <p>Members also requested evidence of Chamberlain’s graduation rate increasing; the program provide a progression chart; clinical availability forms be provided to demonstrate agreements with facilities; information be presented with an executive summary; and an interim report.</p>	<p>Ms. Roxanne Moutafis</p> <p>Seconded: Ms. Jane Werth</p> <p>Discussion: Clinical availability forms and statement of preference.</p> <p>Amended Motion: Committee will reconvene prior to the July 2011 Board meeting after receiving materials from Chamberlain College before by July 1, 2011 that will would include a clear clinical schedule for placement of 100 students in the fall and clinical availability forms, as well as information regarding graduation rates. If there are facilities that are willing to give preference the program will note preference on the clinical availability form.</p> <p>Moved: Ms. Roxanne Moutafis</p> <p>Seconded: Ms. Jane Werth</p>	

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			Vote: Motion carried.	
8	Applications for Refresher Course Approval/Renewal - None			
9	One-Year Reports			
a	<p>Fortis College PN Program Provisional Approval</p> <p>Representative Present: Max Bishop, Interim Director; Dr. Esperanza Villanueva Joyce</p>	<p>Board staff conducted a 12 month follow-up site visit for provisional approval. McGinty noted faculty commitment and follow-through on established policies.</p> <p>Committee members requested information and clarity on clinical hours; admission requirements; evaluation plans; and discussed faculty involvement in the admissions process and remediation.</p>	<p>Motion: Recommend the Board continue provisional approval with a report in six months to remedy any outstanding potential deficiencies.</p> <p>If not remedied return to the Board for issue of a Notice of Deficiency.</p> <p>Moved: Mr. Brian Stewart</p> <p>Seconded: Ms. Jane Werth</p> <p>Discussion: None</p> <p>Vote: Motion Carried</p>	
10	NCLEX Reports			
a	1 st Quarter Reports	Overall program results were good.		

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11	Board and Member Updates			
a	Audit Report	<p>Malloch provided an overview on the audit report. The report is posted on the AZBN website.</p> <p>All Education Advisory Committee recommendations to the Board at the May 2011 meeting were accepted.</p>		
12	Debriefing on Today's Meeting	<p>Committee members shared thoughts on the meeting.</p> <p>Members having difficulty with Protected Trust documents should contact the AZBN IT Department at 602-771-7807 or via electronic mail at webmaster@azbn.gov.</p>		
13	Call to the Public	<p>Students shared their observations and asked committee members questions which included employment rates among nursing program graduates, clinical resources, high school recruitment for PN programs, and pathways to nursing program opportunities.</p>		
14	Future Meeting Topics/Dates	<p>A special meeting via telephone conference to review the Chamberlain College application for program change will be held on July 6, 2011 at 2:00 p.m.</p> <p>The Education Advisory Committee meeting dates for the next calendar year are as follows:</p> <p>Thursday, August 11, 2011</p> <p>Friday, October 7, 2011</p>		

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		Friday, December 2, 2011 Friday, February 10, 2012 Friday, April 13, 2012 Friday, June 8, 2012 Friday, August 3, 2012		
15	Adjournment		There being no further business Fuller moved and Moutafis seconded to adjourn the meeting at 12:37 p.m.	

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June 3, 2011 Education Advisory Committee Attendance

Members Present	Members Absent	Board Staff	Guests																						
<p>Kathy Malloch, Chair, PhD, RN, MBA Pam Fuller, EdD, RN Jennifer Lakosil, RN, MSN, PNP Carol Mangold, RN MSN Marty Mayhew RN, MSN Roxanne A. Moutafis, MS, RN, BC Pamela Ohls, RN, MSN Robin Schaeffer, MS, RN, CNE Brian Stewart, MSN, BSN, BFA, RN Jane Werth, MS, RN</p>	<p>Sharon Akes-Caves, RN, BC, MS, MSN Sherrie Beardsley RN, MBA/HCM Judi Crume, PhD, RN Sally Doshier, EdD, RN, CNE Carol Kleinman, PhD, RN Kathie J. Kulikowski, MSN, CNE, RN-BC Carolyn McCormies, RN, MS Brenda Morris, EdD, RN, CNE</p>	<p>Joey Ridenour, Executive Director Pamela Randolph, Associate Director, Education Debra McGinty, Education Program Administrator Adam Henriksen, Information Technology Director/Webmaster Cory Davitt, Network Operations Director Karen Gilliland, Education Department</p>	<p>Pat Bishop, Chamberlain College Max Bishop, Fortis College Susan Gonda, Everest College Judith Hightower, Chamberlain College Kim LaMar, Chamberlain College Nick Mansour, III, Arizona College Allied Hlth Glen Tharp, Fortis College Esperanza Villanueva Joyce, Fortis College</p> <hr/> <p align="center">Arizona State University Students:</p> <table border="0"> <tr> <td>Diana Berrigan</td> <td>Dana Britton</td> </tr> <tr> <td>Luma Kajih</td> <td>Kim Kent</td> </tr> <tr> <td>Alex Spritzer</td> <td>Kathryn Ukler</td> </tr> </table> <p align="center">Everest College Students:</p> <table border="0"> <tr> <td>Amanda Aguirre</td> <td>Michelle Alex</td> </tr> <tr> <td>Tausha Choete</td> <td>Calvin Janney</td> </tr> <tr> <td>Heather Kneisler</td> <td>Tanya Mancini</td> </tr> <tr> <td>Janelle Moshello</td> <td>Jennifer Sadi</td> </tr> <tr> <td>Meredith Strosbul</td> <td>Kathryn Vaughan</td> </tr> </table> <p align="center">Mesa/Boswell Community College Students:</p> <table border="0"> <tr> <td>Candace Allen</td> <td>Greg Hall</td> </tr> <tr> <td>Christine Jennings</td> <td>Keri Kent</td> </tr> <tr> <td>Danielle Koontz</td> <td>Jacqueline Waters</td> </tr> </table>	Diana Berrigan	Dana Britton	Luma Kajih	Kim Kent	Alex Spritzer	Kathryn Ukler	Amanda Aguirre	Michelle Alex	Tausha Choete	Calvin Janney	Heather Kneisler	Tanya Mancini	Janelle Moshello	Jennifer Sadi	Meredith Strosbul	Kathryn Vaughan	Candace Allen	Greg Hall	Christine Jennings	Keri Kent	Danielle Koontz	Jacqueline Waters
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