

Janice K. Brewer
Governor



Joey Ridenour
Executive Director

Arizona State Board of Nursing

Education Advisory Committee Minutes

April 19, 2013

9:30 AM

Board Room

Arizona State Board of Nursing

4747 N. 7th Street STE 200

Phoenix AZ 85018

The agenda for this meeting was posted on April 12, 2013 at <https://www.azbn.gov/Documents/education/Education%20Applications/Education%20Advisory%20Committee%20April%202013%20Agenda.04.12.13.pdf>

AGENDA ITEM	TOPIC	Documents Reviewed	DISCUSSION	ACTION	FOLLOW-UP
1.	Call to order		Dalton declared a quorum was present and the meeting was called to order at 9:30 am		
2.	Introduction/ Welcome		Dalton welcomed members and guests.		

3.	Approve minutes February 1, 2013	Education Advisory Committee minutes 02/01/13	Committee members reviewed the minutes for approval.	<p>Motion: To accept minutes Moved: McCormies Seconded: Doshier Discussion: None Vote: Motion carried unanimously.</p>	Randolph advised committed of the new minutes templates
4.a.	Application for Proposal Approval	None		No action	
5.a.	Pima Medical Institute Nursing Program – Mesa Campus (Recommendation)	Report of Site Visit, Pima Medical Institute, 02/19-20/13 by Randolph, Application for Full Approval or Renewal of Approval Board Approved Nursing Program for Pima Medical Institute – Mesa Campus by Caves & Torres 01/09/13, Pima, Program Self Study Worksheet, Program Evaluation Criteria Worksheet	<p>Aves-Caves recused herself. Torres & Aves-Caves addressed the committee. Randolph addressed the committee A committee expressed concerns regarding:</p> <ul style="list-style-type: none"> • Lack of secretarial help, • Director does not have her own secretary, • The limitations that a work-study student can offer. • One vacant faculty position not filled • Substance abuse policy criteria <p>The program expressed that they have:</p> <ul style="list-style-type: none"> • Hired a clinical director that will start the 1st of May • Nursing program has a dedicated full time administrative assistant • Will be utilizing work-study students. 	<p>Motion: If potential deficiency R4-19-202 (a) (7) is not remedied, issue Notice of Deficiency for R4-19-202 (A) (7); for all other potential deficiencies the program shall submit a written report in 6 months which either contains evidence of remedy of all other potential deficiencies or reports progress on remedying potential deficiencies. Moved: Doshier Seconded: Morris Discussion: None Vote: Motion carried unanimously.</p>	

5.b.	Yavapai College Associate Degree Nursing Program	Report of Site Visit, Yavapai College 02/5-7/13 by Randolph, Program Evaluation Criteria Worksheet Yavapai College Site Visit Analysis 02/5-2/7, Executive Summary, Self-Study Report Spring 2013,	<p>Meeting called back to order 11:15 am. Killeen recused herself.</p> <p>Brown, the new Director, Parker, Windsor, and Riden addressed the committee.</p> <p>Committee expressed the following concerns:</p> <ul style="list-style-type: none"> • Contracts were incorrectly written. • Evaluation plan not being implemented throughout the approval period • Part-time faculty were lacking in performance evaluation. • Clinical learning teaching in skills lab • Co-requisite to pre-requisite courses <p>Program representatives reported that:</p> <ul style="list-style-type: none"> • The contracts are being rewritten. • With the change in the director they hope to reevaluate the evaluation plan. • They will be improving their performance evaluations. • They will re-distribute faculty to meet rule requirements • They will be changing to have both co and pre-requisites. • They are currently working on updating their curriculum. 	<p>Motion: The program shall submit a written report in 6 months which either contains evidence of remedy of all potential deficiencies or reports progress on remedying potential deficiencies. If deficiencies are not all remedied, return to the Board for a decision.</p> <p>Moved: Kern</p> <p>Seconded: Fuller</p> <p>Discussion: none</p> <p>Vote: Motion carried unanimously.</p>	
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6.a.	Brown Mackie College (Recommendation)	None	Removed from agenda	No Action	
6.b. i. Post-Master's Degree Certificate – Acute Care NP ii. Master of Science in Nursing – Acute Care NP iii. Master of Science in Nursing – Adult Clinical Nurse Specialist iv. Post-Master's Degree Certificate – Adult Clinical Nurse Specialist v. Master of Science in Nursing – Family NP	Grand Canyon University Advanced Practice Nursing Programs (Recommendation)	Proposed Programs Change by McNamara & Steffen: 05/14 Post-Master's Degree Certificate-Acute Care NP to Post-Master's Degree Certificate-Acute Care NP with an Emphasis in Adult-Gerontology 08/13 Master of Science in Nursing – Acute Care NP to Master of Science in Nursing – Acute Care NP with an Emphasis in Adult-Gerontology 08/13 Master of Science in Nursing – Adult Clinical Nurse Specialist to	McNamara, Steffen, and Ericson addressed the committee and responded to questions. Minimum of 500 hours per program.	Motion: Approve all program changes Moved: Fuller Seconded: McGinty Discussion: None Vote: Motion carried unanimously.	

vi. Post Master of Science in Nursing Family: NP Certificate		<p>Master of Science in Nursing – Clinical Nurse Specialist with an Emphasis in Adult-Gerontology</p> <p>05/14 Post-Master’s Degree Certificate – Adult Clinical Specialist to Post Master’s of Science in Nursing: Clinical Nurse Specialist with an Emphasis in Adult-Gerontology Certificate</p> <p>08/13 Master of Science in Nursing – Family NP</p> <p>05/14 Post Master of Science in Nursing: Family NP Certificate</p>			
6.c.	<p>Northland Pioneer College Paramedic to RN program (Recommendation)</p>	None	Removed from agenda	No action	

6.d.	GateWay Community College – Maricopa Skill Center Site Notification (Information)	Letter of Program Change 04/02/13 from Schultz	Randolph presented letter to the committee.	No action	
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7.a.	Seven HealthCare Academy, LLC extension for the RN and LPN Refresher Program (Recommendation)	Letter of Extension Seven HealthCare Academy, 03/28/13 from Cottrell	Cottrell addressed the committee asking for extension because of the change in regulation.	<p>Motion: Moved to grant extension Moved: Doshier Seconded: Marty Discussion: None Vote: Motion carried unanimously.</p>	
7.b.	Northland Pioneer College extension for RN Refresher Program (Recommendation)	Letter of Extension Northland Pioneer College 04/02/13 from Erdman	Erdman addressed the committee asking for extension because of the change in regulation.	<p>Motion: Moved to grant extension Moved: Harrell Seconded: Gonda Discussion: None Vote: Motion carried unanimously.</p> <p>Further Discussion: All refresher programs up for renewal in 2013 be granted a one year extension.</p> <p>Motion: To approve future programs requesting extension in 2013 and presented to the Board.</p> <p>Moved: Harrell Seconded: McCormies Discussion: None Vote: Motion carried unanimously.</p>	
8.a.	One Year Report	None		No action	
9.a.	Clinical Utilization Survey Results (information/Decision)	Clinical Utilization Survey Results by McGinty	The committee reviewed the report and commended McGinty. It was suggested that the discussion include the lack of opportunity to engage in some clinical activities such as documentation, medications etc. McGinty would like to add a brief literature review.	No action	<p>Fuller left meeting at 11:30</p> <p>McGinty and Randolph will work on changes and post final document on web and publish in AZBN</p>

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9.b.	Refresher Course Providers meeting (Information/Decision)	Refresher Course Survey for 2012 by Randolph	Randolph presented the survey for the committee to review.	No action	
9.c.	Rules Update	None	Randolph updated the committees on the status of the rule changes.	No action	
9.d.	Dean's and Director's Meeting Planning (Decision)	None	<p>Randolph opened up discussion on the topic for the Dean's and Director's meeting should address.</p> <ul style="list-style-type: none"> • Student retention – 5 ways to retain students • Who do you want to retain or can we know ahead of time? <p>Gilman recommended the committee explore ProphecyHealth.com, Jim Ostmann to use in evaluating potential students.</p>		Randolph will setup a date for Friday's luncheon in September or October.

9.e.	Use of clinical BSN prepared faculty to teach "skills lab" (Recommendation)	Memorandum: Using Clinical Faculty to teach "skills" 04/18/13 from Randolph	Committee recommended clarification on what BSN prepared faculty members can or cannot do in "skills teaching". Suggest a sub-committee be formed to provide clarification on BSN prepared clinical faculty role in clinical "skill lab". Subcommittee members: Morris, McCormies, Mary Brown, a faculty member from Pima Medical Institute, and Lisa Roberts.	No action	Follow-up report from subcommittee at a future meeting
9.f.	NCSBN Comparison of Military Curricula with Standard LPN/VN Curriculum (Discussion)	NCSBN Analysis: A Comparison of Selected Military Health Care Occupation Curricula with a Standard Licensed Practical/Vocational Nurse Curriculum	Randolph presented the information to the committee.	No action	
9.g.	New Option within University of Arizona Approved DNP program (Information)	Application for Approval Advance Practice Nursing Program 03/20/13 from Piotrowski and Shaver, Letter 04/08/13 from Moore	Randolph presented the information to the committee.	No action	

10.a.	NCLEX Reports	None		No action	
11.	Board and member Updates	None	Randolph addressed the committee	No action	
12.	Debriefing on today's meeting				
13.	Call to the Public	At-risk in the ED Web-Based Suicide and Substance Abuse Screening Training Simulation for ED Staff (flyer from DHS)	Representatives from the Division of Behavioral Health - Public Health Department presented to the committee their web-based suicide and substance abuse screening training simulation flyer. Students from the LPN to RN from the University of Phoenix addressed the committee	No action	
14.	Future meeting topics/ dates		August 2 nd had been cancelled and been moved to August 22 nd at 1 pm.		
15.	Adjournment		The meeting adjourned at 12:39 pm.		

April 19, 2013 Education Advisory Committee Attendance

Members Present	Members Absent	Board Staff	Guests
<p>Sharon Akers-Caves, RN, BC, MS, MSN Leslie Dalton, MSN, RN Co-Chair, Sally Doshier, EdD, RN, CNE Pamela Fuller, EdD, MN, RN M. Shawn Harrell, RN, MSN Board Member Ronda DeLao Kerns, RN PhD Michelle Gilman, MSN, RN Susan Gonda, MSN, RN Mary Killeen, RN PhD Carol Kleinman, PhD, RN, NEA-BC Marty Mayhew, RN. MSN Carolyn McCormies, RN, MSN, FNP-BC Co-Chair Debra McGinty, RN, PhD Brenda Morris, EdD, RN, CNE Robin Schaeffer, MS, RN, CNE Mona Smith, MSN RN</p>	<p>Nick F. DeFalco, RN, MSN Roxanne A. Moutafis, MS, RN, BC Pamela Ohls, RN, MSN Margi Schultz, PhD, RN, CNE Brian Stewart, MSN, BSN, BFA, RN</p>	<p>Joey Ridneour, Executive Director Pamela Randolph, Associate Director, Education and Evidence-Based Regulation Helen M. Turner-Epple, Education Program Assistant Cory Davitt, Information Technology</p>	<p>Kim Parker, Yavapai Community College Elisa Mencliza, University of Phoenix Kristen Torres, Pima Medical Institute Carol Kison Regina G. Cottrell, SEVEN HealthCare Mary Brown Yavapai College Katie Windsor, Yavapai College Lori Riden, Yavapia College Billie Henning, Kaplan College Mary Carter, University of Phoenix Ebonique Colbert, University of Phoenix Anne McNamara , Grand Canyon University Priscilla Steffen, SCU Chelsea Erickson, Grand Canyon University</p>