

Doug Ducey
Governor



Joey Ridenour
Executive Director

Arizona State Board of Nursing

Education Advisory Committee Minutes

April 15, 2016

9:30 AM

Board Room

Arizona State Board of Nursing

4747 N. 7th Street, Suite 200

Phoenix AZ 85018

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
1.	Call to order	None	Committee Chair Harrell declared a quorum was present and Harrell called the meeting to order at 9:30am	No Action	No Follow-Up
2.	Introduction/ Welcome	None	Harrell welcomed members and guests.	No Action	No Follow-Up
3.	Approve minutes	Meeting minutes from the February 19, 2016 meeting	None	Motion: Approve 2/19/16 meeting minutes Moved: Morris Seconded: Doshier	Minutes corrected on 4/15/16 to reflect recommended corrections.

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				<p>Discussion: Add Tina Berry to Attendance for 2/19/2016</p> <p>Motion Carried</p>	
4.a. Application for Proposal Approval	None (Discussion/ Recommendation)	None	None	No Action	No Follow-Up
5.a. Application for Provisional/ Full Approval/ Renewal	Eastern Arizona College RN Program (Discussion/ Recommendation)	<p>EAC - Systematic Evaluation Plan (SEP) (12/21/2015)</p> <p>EAC - Self Study Report (12/21/2015)</p> <p>AZBN - EAC Site Visit Report (2/3/16-2/5/16)</p> <p>AZBN - EAC Program Evaluation Criteria Worksheet (2/3/16-2/5/16)</p>	<p>McCormies recused herself.</p> <p>Randolph commended application.</p> <p>Carolyn McCormies, Director, presented on behalf of Eastern Arizona College. McCormies responded to questions regarding evaluation of clinical faculty, grade requirements, preceptorships, math calculation standards, simulation program, simulation faculty and pass rates.</p>	<p>Motion: Continue approval for Eastern Arizona College RN program.</p> <p>Moved: Doshier</p> <p>Seconded: Berry</p> <p>Call to Vote:</p> <p>Schaffer- Yes</p> <p>Hager- Yes</p> <p>Stewart- Yes</p> <p>Akes-Caves- Yes</p> <p>Harrell- Yes</p> <p>Morris- Yes</p> <p>Berry- Yes</p> <p>Doshier- Yes</p> <p>DeFalco- Yes</p> <p>Motion Carried</p>	Add to May 2016 Board Agenda
5.b. Application for Provisional/ Full	Cochise College RN Program (Discussion/ Recommendation)	<p>Cochise College - Self Study Report (11/16/2015)</p> <p>AZBN - Cochise College Site Visit</p>	<p>Polly Gosa, Director, appeared telephonically on behalf of Cochise College.</p> <p>Gosa responded to questions regarding math calculations, competencies, student</p>	<p>Motion: Continue approval for Cochise Community College RN program.</p> <p>Moved: Stewart</p> <p>Seconded: Morris</p>	Add to May 2016 Board Agenda

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Approval/ Renewal		Report (2/8/16-2/10/16) AZBN - Cochise College Program Evaluation Criteria Worksheet (2/3/16-2/5/16)	clinical evaluations, online pharmacology, and exams.	Call to Vote: Schaffer- Yes Hager- Yes Stewart- Yes Akes-Caves- No Harrell- Yes Morris- Yes Berry- Yes Doshier- Yes DeFalco- Yes Motion Carried	
6.a. Application for Program Change	Mohave Community College RN Program (Discussion/ Recommendation)	Program Application for Program Change Application with Proposed Changes (2/22/16)	Paula McNichols, Director, presented on behalf of Mohave Community College regarding proposed program change in the Math and Biology curriculum. McNichols answered questions regarding integrating classes, and CIS.	Motion: Due to the fact that CIS 110 or equivalent is not a required course in any other associate degree nursing program in Arizona, the Education Committee recommends that the request by Mohave Community College to increase credits, by adding CIS 110 or equivalent, be denied. Moved: Harrell Seconded: Morris Call to Vote: Schaffer- Yes Hager- Yes Stewart- Yes Akes-Caves- Yes Harrell- Yes Morris- Yes Berry- Yes Doshier- Yes DeFalco- Yes	Board Staff to formally notify program

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				Motion Carried	
<i>Break from 10:59am - 11:12am</i>					
7.a. Applications for Refresher Course Approval/Renewal	None	None	None	No Action	No Follow-Up
8.a. One-Year Reports	None	None	None	No Action	No Follow-Up
9.a. Updates	Draft of March 25 th , 2016 Board Meeting- Education Minutes (Information Only)	Draft of Education section of Board minutes	Information only	No Action	No Follow-Up
10.a. Information/ Policy	AZ CEP Meeting (Information Only)	Verbal Update	Randolph presented information about a Statewide Meeting to be held on April 21 st and encouraged participation.	No Action	No Follow-Up
10.b.	Position Paper on Concurrent Accreditation/Approval Site Visits Draft revised 3/28/16 (Discussion/ Recommendation)	(Draft) Position Paper on Concurrent Accreditation/ Approval Site Visits 5/25/2011 (revised 3/28/2016)	Randolph presented information about the revisions made to the Position Paper on Concurrent Accreditation/ Approval Site Visits	Motion: To adopt the changes Moved: Caves Second: Doshier Call to Vote: Schaffer- Yes Hager- Yes Stewart- Yes	No Follow-Up

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				Akes-Caves- Yes Harrell- Yes Morris- Yes Berry- Yes Doshier- Yes DeFalco- Yes Motion Carried	
10.c.	Site Visit Reports (Discussion/ Recommendation)	Memo - Board Documents for Site Visit Reports	Doolen presented the idea of not including the site visit worksheet to the Education Advisory Committee going forward. The Education Advisory Committee will receive the programs self-study and Board narrative report.	Motion: Recommend that Board staff utilize the previously supplied Site Visit Worksheet as an internal document at their discretion. Moved: Schaffer Second: Morris Call to Vote: Schaffer- Yes Hager- Yes Stewart- Yes Akes-Caves- Yes Harrell- Yes Morris- Yes Berry- Yes Doshier- Yes DeFalco- Yes Motion Carried	Add to May 2016 Board Agenda
10.d.	Clinical Faculty Message (Discussion/ Recommendation)	Email received from Mountain Vista Medical Center (dated 2/29/2016)	Committee discussed the concerns addressed in the email regarding standard of care for clinical faculty in the facilities. Advisory opinion to be created by the August	Subcommittee Formed: Harrell, Hager, Morris, DeFalco, to create an advisory opinion. Randolph will invite Linda Jenson, Mountain Vista Medical Center to participate.	Add to August 2016 Agenda Staff to convene committee

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			2016 meeting. Opinion will have 2 parts: one for orientation of faculty and one for supervision standards.		
10.e.	Carrington College RN Program Relocation (Discussion/ Recommendation)	Letters from Carrington College (dated 3/28/2016 and 4/4/2016) Application for Program Change	Josh and Deborah McDonald, Director, presented on behalf of Carrington College regarding the relocation of the RN program. RN Program along with 3 other Carrington College programs will be moving to another Carrington College campus about 3 miles away from the current location. Space will be increased, simulation lab will increase from 2 beds to 5. There will be an on-site café, and library.	Information Only	No Follow-Up
10.f.	Public Notification of Program Status Policy Revisions (Discussion/ Recommendation)	Public Notification of Program Status - Suggested Changes Senate Bill 1443	Randolph updated the committee on changes to Public Notification of Program Status as well as the changes for letters of concern if pending legislation is signed into law.	Motion: Recommend changing notification policy for Civil Penalties to post for 3 years. Moved: Harrell Second: Berry Call to Vote: Schaffer- Yes Hager- Yes Stewart- Yes Akes-Caves- Yes Harrell- Yes Morris- Yes	Add to May 2016 Board Agenda Bring back to EC if SB 1443 legislation passes

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				Berry- Yes Doshier- Yes DeFalco- Yes	
10.g.	Committee Evaluation and Committee Member Application (Discussion/ Recommendation)	Committee Evaluation Form and Application	Randolph presented the Committee Evaluation Form and Application to the committee for new members	Information Only	Board Staff to send to Directors and well as post to the AZBN website.
10.h.	NAU RN Program Relocation (Discussion/ Recommendation)	Memo from NAU (4/6/2016)	Doshier and Stewart recused Sally Doshier, Director, and Brian Stewart presented on behalf of NAU regarding the Relocation of the BSN RN Program to the Pima Community College Campus. Same square footage, less expensive than the current location. Will be in addition to Pima AAS program though they will be in their own building. Projected move date is Summer 2016.	Information Only	No Follow-Up
10.i.	Program Relocation Memo (Discussion)	AZBN Memo regarding Program Change and Program Relocations (4/4/2016)	Doolen explained that AZBN rules do not require programs to complete a Program Change application for relocation of programs.	Information Only	No Follow-Up

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11.a. Standing Agenda Items	Arizona Action Coalition Update	Verbal Update	<p>Randolph and Schafer presented an update on the Arizona Action Coalition.</p> <p>About 100 people attended the “Culture of health” Summit.</p> <p>On track for workforce and diversity grants.</p> <p>Arizona has almost met goal for Nurses on Boards. There are lots of opportunities to sit on boards as public members. Arizona Action Coalition will send out information as well as place information on the Arizona Action Coalition website. Not enough nurses being represented. Leadership in action awards coming up.</p>	No Action	No Follow-Up
12.	Debriefing on today’s meeting	None	<p>Members gave their impressions of the meeting.</p> <p>Schafer announced the Promise of Nursing Luncheon on 5/1/2016. Partnered with Johnson and Johnson. Raises funds for nursing scholarships including nursing faculty scholarships.</p> <p>Schafer also advised of the upcoming Arizona Nurses Association Symposium 9/14/16.</p>	No Action	No Follow-Up

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13.	Call to the Public	None	<p>Susan Gonda showed appreciation to the Education Committee.</p> <p>Paula McNichols thanked the committee for input.</p> <p>Janina Johnson-Carter showed appreciated.</p> <p>Tami she has a better overview of the committees work.</p> <p>Michael Kim (PMI Tucson) expressed appreciation for open dialogue within the meeting; will help him to be proactive on situations</p>	No Action	No Follow-Up
14.	Future meeting topics/ dates	None	<p>Next Meeting June 3rd, 2016</p> <p>Brown Bag Lunch Break at noon during the June meeting</p>	No Action	No Follow-Up
15.	Adjournment	None	The meeting adjourned at 12:17pm	Moved: Harrell Seconded: Berry	No Follow-Up

April 15, 2016 Education Advisory Committee Attendance

Members Present	Members Absent	Board Staff	Guests
<p>Sharon Akes-Caves, RN, BC, MS, MSN Tina Berry, PhD, MBA, HCM, RN Nick F. DeFalco, RN, MSN (Telephonic) Sally Doshier, EdD, RN, CNE Gloria Hager, RN, MS M. Shawn Harrell, RN, MSN Board Member Carolyn McCormies, RN, MSN, FNP-BC Co-Chair Brenda Morris, EdD, RN, CNE Robin Schaeffer, MS, RN, CNE, CAN Brian Stewart, MSN, BSN, BFA, RN</p>	<p>Mary Killeen, RN PhD Margi Schultz, PhD, RN, CNE, PLNC</p>	<p>Ronda Doolen, Education Program Administrator Lyn Ledbetter, Education Program Assistant Pamela Randolph, Associate Director, Education and Evidence-Based Regulation</p>	<p>On file at AZBN; available upon request.</p>