



**NCSBN**

*National Council of State Boards of Nursing*

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August 7, 2007

Joey Ridenour  
Executive Director  
Arizona State Board of Nursing  
4747 North 7th Street Suite 200  
Phoenix, AZ 85014-3653

Dear Mr. Ridenour:

In 2008 the National Council of State Boards of Nursing (NCSBN<sup>®</sup>), on behalf of the Member Boards, will be conducting practice analysis studies of newly licensed Registered Nurses. The studies will assist in evaluating the validity of the test plan for the NCLEX-RN<sup>®</sup> Examination.

Member Boards are asked to nominate nurses to serve on these panels of experts. It is essential that these studies use the knowledge and experience of experts from a variety of practice settings, specialty areas, and geographic locations. These panels will help to develop nursing activity statements to be used in the practice analysis questionnaires, as well as defining the knowledge, skills and abilities needed to perform these activities. The panel meetings are expected to be held in Chicago during the month of December, 2007, as noted below. All expenses will be paid for the panelists.

### **RN Practice Analysis Panel of Experts**

#### **Qualifications:**

- Registered Nurse – active nursing license in good standing
- Current clinical practice
- Works with and/or supervises newly licensed RNs within their first six months of practice

#### **Subject Matter Expert Panel Make-Up:**

- Minimum of five (5) subject matter experts
- Two newly licensed RN nurses (less than 6 months practice)
- Evenly distributed among four (4) geographic regions
- Represents major nursing specialties

**Duties of Subject Matter Experts (SMEs):**

**Group 1** - As part of each practice analysis, the activity statements that define entry-level nursing activity will be reviewed by a panel of external subject matter experts (SME). These SME may endorse the existing roster, add activities to it, remove activities from it, and or revise activities.

**Group 2** – Following the development of activity statements, a new SME group will develop criteria identifying the knowledge, skills and abilities (KSA) necessary to perform the activities of the practice analysis. [Note: Group 2 will consist of several Group 1 participants as well as additional experts to insure the panel make-up as listed above.]

**Anticipated Time Line:**

**Group 1:**

Participants will need to be in Chicago for three days – December 9-11, 2007.  
[Note: Several participants of this group will be asked to serve on Group 2 to facilitate an overlap in the work performed and will need to remain in Chicago an additional three days.]

**Group 2:**

Participants will need to be in Chicago for three days – December 12-14, 2007.

This panel is expected to consist of 15 nurses. When thinking of nurses to nominate for this panel, please give the most consideration to nurses that work with or supervise RNs in entry-level practice. In addition, we will need several entry-level RNs. Also, try to nominate people from a range of specialties areas and practice settings (e.g., acute care, long term care, home health, med/surg, critical care and psychiatric nursing). Please nominate as many nurses for this panel as you like because this will enable us to have diversity on the panel.

**Nomination Procedure**

To nominate individuals for these panels please complete the attached form and return it to Lorraine Kenny, MS, RN either by email [lkenny@ncsbn.org](mailto:lkenny@ncsbn.org) or fax at 312.279.1036 no later than August 31, 2007. If you have any questions regarding the selection of this expert panel, please contact me at 312.525.3630 or the email address listed above.

Thank you.



Lorraine E. Kenny, MS, RN  
Content Manager, NCLEX Examinations

Encl.: Member Board Response Form

**Member Board Response Form  
RN Practice Analysis Study**

**Nominations for Panel of Experts**

Name	Address (Street, City, State, Zip) Include email address if available	Area of Expertise	Employer	SME Or KSA Panel (Check)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Jurisdiction: \_\_\_\_\_

FAX: 312.279.1036

Email: [lkenny@ncsbn.org](mailto:lkenny@ncsbn.org)

**PLEASE RETURN THIS INFORMATION NO LATER THAN AUGUST 31, 2007**