

CANDIDATE PROCESSING STEPS

Your Graduation Date: _____

CANDIDATE

STEPS

- | | |
|---|--|
| 1. Registration for NCLEX exam completed and mailed. | 1 month prior to graduation. |
| 2. Application sent to ARIZONA STATE BOARD OF NURSING | <u>NO SOONER</u> than 2 months prior to graduation |

If you submit your application sooner than 2 months prior to graduation, your time frame may expire before you pass NCLEX, and you would be required to submit a 2nd application and pay another fee.

- | | |
|---|--|
| 3. Nursing program submits “certificate of completion or transcripts” to BOARD office when degree is filed. AZBN must have this to make you eligible to test. | Within 7 to 10 days after graduation |
| 4. Applicant pays fee to Pearson Vue (testing company). After you have paid the fee, your name is on the Person Vue list for one year until you are made eligible to test. After the Board submits your name, you have 90 days to test. | NOTE: The Board cannot make you eligible to test if you have not paid the fee to Pearson Vue. |
| 5. Board makes candidate eligible to take NCLEX exam when Certificate of Completion or Transcripts are received and a completed application is on file. | Within 10 days of receiving |
| 6. NCLEX/Pearson Vue mails authorization to test to candidate | Within 5-7 days after eligible or 1-3 days if you give e-mail address |
| 7. Candidate calls test center for appointment | After ATT is received |
| 8. Candidate takes exam | Within 90 days |
| 9. For “quick results” on NCLEX go to www.pearsonvue.com/nclex | 7-10 days after taking NCLEX |
| | Please do not call Arizona State Board of Nursing to inquire unless it has been 21 days. |
| | Test results will not be given by the Board over the phone |
| 10 Board-approved candidate receives license by mail from Arizona State Board Of Nursing and may start working as a nurse. | Approximately 7-10 days, if all requirements are met. |