

**Arizona State Board of Nursing
Policy and Procedure**

POLICY NAME

Public Notification of Program Status

EFFECTIVE DATE:
September 19, 2014

Jocely Ridenour RN MA

Signature

REVISION DATE(s)

CANCELLATION DATE

- | | | |
|-----------------------------------------------|-------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Hearing | <input type="checkbox"/> Monitoring |
| <input type="checkbox"/> CANDO | <input type="checkbox"/> Information Technology | <input type="checkbox"/> Multi-state Licensure |
| <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Investigations | |
| <input type="checkbox"/> Fiscal Services | <input type="checkbox"/> Licensing | |

Policy:

During an investigation of a program, the Board shall not notify the public of the investigation or the nature of the investigation. Once the program investigative report is reviewed by the Board for a determination the following changes will be posted in the “Approval Status” column on the list of approved programs. All changes shall indicate date of action and be in same font and color as the rest of the document. The list shall indicate to consumers that current actions are indicated. After a program remedies a deficiency or is released from probation, the status will indicate “Prior Board Action” for a period of 3 years. Consumers will be directed to contact the Board if they are seeking additional Board history on a program.

Board Action	Status change
Dismiss or Letter of Concern	No changes
Board continues investigation	Add “Complaint received, outcome pending”
Board offers consent—not signed	Add “Complaint received, outcome pending”
Board issues Notice of Deficiency	Add “Complaint received, outcome pending”
Program responds with remediation plan or 30 days after issue	Add “Notice of Deficiency” after appeal period or program response received (30 days)
Program signs consent for civil penalty but does not pay	Add “Voluntary consent for Civil Penalty”
Program signs consent for probation	Change program status to “Voluntary Consent for Probation”
Board determines deficiencies are remedied	Replace “Notice of Deficiency” with “Prior Board Action” –remove after 3 years
Program signs for and pays Civil Penalty	Revert to original status
Program is released from probation	Replace “Voluntary Consent for Probation” with “Prior Board Action”—remove after 3 years
Program suspended or revoked	Remove program from approved list and place on separate list of suspended/revoked programs with program name, address, parent institution, names of

	owner, director/coordinator and administrator if any; date of action, action taken, and duration of action. Maintain program information on this list for 10 years.
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