

NA ADVISORY COMMITTEE MINUTES
June 4, 2004

MEMBERS PRESENT:

Diana Ayle RN
Carol Banks RN
Kelly Bruckner CNA
Carol Chamberlain RN
Regina Cottrell RN
Jan Dougherty RN
Sherry Lee RN
Emelia Lewis RN
Michael Mankenberg RN
Cathy Spader RN
Christine Walker RN
Anthony Wernicke CNA

MEMBERS ABSENT:

Carol Arriens RN
John Durbin, Alzheimer's Assoc.
Karen Muich RN
Robenna Pearson RN
Noel Smith RN
LeAnn Swinehart RN
Connie Thompson RN
Debra Thurston RN
Patricia Torrington RN
Concetta Tynan RN
Peggy Wolf RN

BOARD STAFF ATTENDING:

Marla Moore RN, BSN, MA Chair
Joey Ridenour RN, MSN, Exec. Director
Pam Randolph RN, MSN, Ed. Consultant

GUESTS PRESENT

Jan Joan Schenk, Experior (telephonically)
Doris Donithon, Experior

I. Call to Order/Approval of Minutes

Moore called the meeting to order at 1:01 p.m.

- A. Introductions
- B. June 4, 2004 minutes approval

Regina Cottrell moved and Emelia Lewis seconded to approve the December 5, 2003 minutes as distributed. Motion carried unanimously.

II. New Business

- A. Report from the Board (Discussion)

Ridenour shared information from the Board and called attention to the many changes and new information available on the AZBN Website. On-line renewals are now accepted on the Website.

- B. Progress on Medication Technician Pilot Study

Ridenour updated the committee on the progress so far.

C. Update on Testing Service

Jan Joan Schenk, Director of Licensing for Experior, spoke to the committee regarding changes. Experior is consolidating their offices to the Princeton location with a goal to improve services. Schenk stated the changes in Tempe should be invisible to those being tested; the sites and the scheduling will remain the same. The applications for testing, however, need to be sent to New Jersey and not to Tempe. She stated Experior has sent a mailing to all the programs notifying them of these changes and requesting if anyone has questions or problems, to let them know so they can fix them.

III. Old Business

A. Article 8

Moore requested that the committee review the changes that had been made in the document from the beginning, and then continue page by page through the remainder of the Article. Moore and Randolph thanked the committee for all their great suggestions and dialogue.

B. Conference Planning Update

Randolph reported Sheila Sorrentino has agreed to keynote the conference talking on one of the topics suggested at last meeting: “Building Effective Relationships through Mentorship”.

Discussion included length of conference, speakers and preferred topics. The committee decided the conference should begin at 9:30 a.m. and adjourn at 4:00 p.m. It was also determined that speakers for the day should include:

- Jan Dougherty, a new committee member, speaking on “Motivating CNAs to Care.”
- Elizabeth Gilbert, Grand Canyon University, will address “Teaching Methods.”
- Daniel Cristl, an Attorney General with the Board, will direct his talk to “Understanding a Criminal Background and Legal Issues”.
- Joey Ridenour & Pam Randolph will combine their talk in order to accommodate the additional speakers and address: “Legislative/Board Issues and CNA Rules Update”.

The Mountain Preserve Reception Center has been reserved and will accommodate from 100 – 200. The cost will be approximately \$50.00 and there will be a cut off date and late fees in order to facilitate an accurate count. Members are encouraged to share information about the conference with their co-workers; the meeting is open to the public, but will be focused on education.

C. Report from curriculum sub-committee

Randolph reported on the status for this working sub-committee and their progress on designing a statewide CNA curriculum.

IV. Planning

- A. Future agenda items
 - 1. Article 8
 - 2. Progress on the curriculum sub-committee
 - 3. Testing report
 - 4. Progress on Medication Technician
 - 5. CNA Conference update
 - 6.
- B. Debriefing on meeting
 - 1. Question on the curriculum purpose – Randolph stated that this is a minimum curriculum that will be available on the Website for use in designing CNA program’s curriculum.
 - 2. Question on Feeding Assistant – Suggestion that DHS might come to a meeting.
 - 3. Question on rule making – Randolph explained the many steps in rule making.

V. Adjournment

- A. There being no further business the meeting adjourned at 3:32 p.m.

MINUTES SUBMITTED/APPROVED BY:

Pamela K. Randolph Signature