

NA ADVISORY COMMITTEE MINUTES
September 10, 2004

MEMBERS PRESENT:

Regina Cottrell RN
Shirley Kraft RN
Emelia Lewis RN
Robenna Pearson RN
Noel Smith RN
LeAnn Swinehart RN (Telephonically)
Connie Thompson RN
Debra Thurston RN
Patricia Torrington RN (Telephonically)
Christine Walker RN

BOARD STAFF ATTENDING:

Valerie Smith RN, MS, Executive Director
Pam Randolph RN, MSN, Ed. Consultant

GUESTS PRESENT

Doris Donithon, Experior
5 Mesa/Boswell Nursing Students

MEMBERS ABSENT:

Carol Arriens RN
Diana Ayle RN
Carol Banks RN
Kelly Bruckner CNA
Carol Chamberlain RN
Jan Dougherty RN
John Durbin, Alzheimer's Assoc.
Sherry Lee RN
Michael Mankenberg RN
Karen Muich RN
Cathy Spader RN
Concetta Tynan RN
Anthony Wernicke CNA
Peggy Wolf RN

I. Call to Order/Approval of Minutes

Randolph called the meeting to order at 1:10 p.m.

- A. Introductions
- B. June 4, 2004 minutes approval

Pearson moved and Cottrell seconded to approve the June 4, 2004 minutes as distributed. Motion carried unanimously.

II. New Business

- A. Report from the Board (Ridenour)(oral report)

Ridenour was unable to attend the meeting.

- B. Review of Types of Complaints and Disciplinary Action for CNAs.
(Smith/Ridenour)

Randolph asked that agenda item II.B. be tabled until 2:00 p.m. for Valerie Smith who is caught in traffic(Discussion).

Randolph began the discussion of the handout on types of complaints and disciplinary action for CNAs. During this discussion, the committee made a

recommendation to the Board that the Article 8 rules require nursing programs, in their curriculum, to give education to the students about the Board prescribed processes for certification and re-certification.

Valerie Smith arrived and continued the discussion and answer questions. Smith provided the following information relevant to the disciplinary data examined by the Committee:

- CANDO, is the Board’s confidential non-disciplinary monitoring program for addictive nurses; it is limited to RN/LPN and they have to be willing to voluntarily enter into the program before the investigation is initiated.
- For the CNA population, the Board has had to be more creative since CANDO is not an option for them. The Board may “Suspend” them and have them participate in a training program, go to AA/NA, submit to random drug screens, and if they show proof of that, their license will be reinstated.
- Another option the Board has offered is a “Stayed Suspension” that enables them to practice as long as they comply with the terms and conditions of the suspension. However, the Board has found that this is not a population that is successful in maintaining the level of compliance required to demonstrate they are safe and competent to practice.
- “Failure to cooperate” is when the Board has received a complaint, the Board notifies the certificate holder in writing that it has received a complaint against them; and they are sent a respondent questionnaire asking them to complete the form.
- The CNA population is 20% of the Board’s regulatory population yet accounts for 60% of the complaints, investigations and disciplinary actions.
- A Felony Bar refers to a person who has a felony conviction and it has been less than 5 years since the date that they completed all court requirements. There is no discretion by this agency to grant that person a license or certificate. With regards to a misdemeanor there is discretion; that’s why they are investigated. The Board averages opening 125 cases a month.

III. Old Business

A. Article 8 Draft Proposed Rule (Recommendation)

Committee reviewed Article 8 rules page by page submitting suggestions for change or correction. The rules will be available on the website for comment until it comes down to the final rulemaking process. Randolph thanked the committee for their valuable contribution in making this rule the best it can be.

B. Conference Planning Update – Flyer (Discussion)

The Flyer was presented and Randolph stated it would be sent to all active approved CNA programs following this meeting if the committee approves. Suggestions were made for additional places to send the flyer:

1. DHS listing of other facilities
2. Nursing programs

3. Department of Health Services

C. Report from Curriculum Sub-Committee (oral report)

Cottrell, one of the curriculum committee, shared that the Ombudsman Reconciliation Act along with the requirements of the State Board of Nursing had been the source documents for guidance. The committee pulled these apart and put them back together again in a logical, easier-to-teach format; the curriculum outline addresses legal issues, anatomy and physiology, and skills in a minimum standard guideline for the state of Arizona. Randolph stated the committee is small but mighty; and offered if anyone else would like to join, they are welcome. It is hoped that a draft document will be available by the end of the year for committee review.

D. Progress on Medication Technician Pilot Study

Randolph explained there is a major steering committee and three subcommittees. She will be chairing two of the committees:

1. Research Subcommittee – developing the research protocols with a draft scope of work document.
2. Education Subcommittee – creating draft protocols and curriculum guidelines for a 45-hr didactic and 45-hr clinical course. The subcommittee proposes allowing a facility to offer the course as long as the instructor completes “*Train the Trainer*” course, which will be offered at a community college. No final decisions have been made.
3. Finance subcommittee is seeking to raise \$90,000 for the study

E. Update on Testing Service (Randolph/Donithon)(oral report)

Doris Donithon reported that receipt of applications and scheduling of testing is now done in New Jersey. She stated the telephone problems have been resolved. Walk-in’s aren’t working well in Tempe since they don’t have enough open spots and they may have to come in multiple times. She stated that it is possible the hours may be extended because of the time differential at the NJ office; also it has been discussed to open the Phoenix office more days during the week.

Randolph thanked Donithon for the information on the testing errors that she has provided for the CNA column that Randolph writes for the newsletter; Randolph has received positive comments from the public.

IV. Planning agenda items

A. Future agenda items

1. Invite someone from Experior to come once a year; staff will invite them to the next meeting. Testing will remain on the agenda each meeting.
2. Progress on the Curriculum Sub-Committee
3. Progress on Medication Technician
4. CNA Conference update

B. Debriefing on today’s meeting

1. Getting rules ahead of time was helpful.

C. Future meeting dates

V. Adjournment

A. There being no further business the meeting adjourned at 3:10 p.m.

MINUTES SUBMITTED/APPROVED BY:

_____Signature
Pamela K. Randolph