



Janet Napolitano
Governor

Joey Ridenour
Executive Director

Arizona State Board of Nursing

NURSING ASSISTANT ADVISORY COMMITTEE MINUTES December 2, 2005

MEMBERS PRESENT

Kelly Bruckner, CNA
Carol Chamberlain, RN
Regina Cottrell, RN
Jan Dougherty, RN, MS
Connie Thompson, RN
Debra Thurston, RN

MEMBERS ABSENT

Carol Arriens, DON
Diana Ayle
John Durbin
Sherry Lee
Emelia Lewis, RN
Michael Mankenberg
Karen Muich, RN
Robenna Pearson, RN
Cathy Spader, RN
Noel Smith, RN
LeAnn Swinehart, RN
Patricia Torrington, RN
Christine Walker, RN
Anthony Wernicke, CNA
Peggy Wolf, RN

BOARD STAFF PRESENT

Judy Bontrager, RN, MSN
Pamela K. Randolph, RN, MSN
Rose Wilcox, RN, M.Ed.

GUESTS PRESENT

Anamarie McNeese, ASU Student
Tonia Slaton, CNA Student
Harry Ullal, CNA Student

I. Call to Order/Approval of Minutes

A. Welcome and introductions

The meeting was called to order at 10:07 a.m. by Pamela Randolph.

B. Approval of September 9, 2005 Minutes

Cottrell moved and Chamberlain seconded to approve the September 9, 2005 minutes without corrected. Motion carried unanimously.

II. New Business

A. Report from the Board (oral report)

i. New Programs

Randolph stated that there were not many issues presented at the November 16-18, 2005 Board Meeting that pertained specifically to the Nursing Assistant Advisory Committee. Items concerning the Medication Technician Pilot Study will be discussed under Agenda Item III.B.

III. Old Business

A. Update Regarding CNA Retreat

Randolph reported that the Board is in receipt of registrations for the CNA Educators Retreat. The anticipated number of attendees remains at 160. Board staff will meet with the facility to go over menu options. The Early Bird Round Tables are set. Leaders have been selected. The new coordinator for the nurse aide programs with the Department of Health Services, Janice Bilan, will lead the High School Programs discussion. Guest Speakers are ready and have submitted objectives and outlines for their talks. The CEU application will be completed once all biographical information from speakers and discussion leaders has been received by the Board.

B. Progress on Medication Technician Pilot Study

Randolph reported that the Medication Technician Pilot Study Steering Committee met earlier in the week. Eight pilot facility applications have been received. The committee reviewed the applications and decided to invite the pilot facility applicants to attend the January 24, 2006 meeting to discuss their applications and answer questions from committee members. The Request For Proposal (RFP) was sent out to researchers. To date, the Board has not received many inquiries regarding the RFP; however there has been one serious inquiry thus far.

Board staff met with D&S Diversified Technologies which has a pool of 500 medication technician test questions. A sub-committee wrote approximately 157 exam items, and reviewed those items as well as the pool of 500 as a group. More exam items will be written as the sub-committee eliminated at least half of the items in the pool. Exam writing participants present shared their experience and observations with the Committee.

The curriculum and the curriculum guidelines have been approved by the Board. All items related to the medication technician pilot study are available on the Arizona State Board of Nursing website.

C. CNA Curriculum

Wilcox stated that the curriculum has been broken down into eighteen (18) competencies. The new Article 8 rules were taken into consideration during the developmental stages. The format was changed to include learning activities and time allotted in column format. The draft was cross-referenced with the Arizona State Board of Nursing Rules as well as the Code of Federal Regulations.

Wilcox led the Committee on a line by line review of the curriculum. Committee members offered additions, deletions, and corrections to the curriculum, noted by Randolph and Wilcox to be incorporated in the draft. Per the suggestion of the Committee the draft will be sent to the Department of Health Services for cross-referencing and review. The draft curriculum will then be presented to the Board at the January 25-27, 2006 meeting for approval.

Randolph informed Committee members that the purpose of the document presented is to assist those programs that have instructors that do not know how to develop curriculum, write objectives, write content, and to assist them in complying with the rules. Programs will not be required to use the Board approved curriculum, however, their curriculum must meet rule requirements and follow the curriculum format presented in the draft.

The CNA Competencies document will match the curriculum. It will be revised to include the overall competency and then the learning goals under each competency.

D. Testing Update – D& S Diversified Technologies

Bontrager informed the Committee that D&S Diversified Technologies now has 23 test observers, and a total of 28 sites which include Youngtown, Tempe, Showlow, Sierra Vista, Kingman, Yuma, Tucson, Apache Junction, Flagstaff, Bullhead City, Payson and Peoria. Two workshops for test observers will be held on January 11, 2006 at Pima Community College – Desert Vista and on January 14, 2006 at Trendsetters. D&S is continuing to work on developing testing sites in Phoenix.

IV. Planning

A. Debriefing on today's meeting

Randolph stated that the Board was going to reevaluate how input from the community is received regarding CNA matters. There will probably not be a standing committee after this meeting. Community wide meetings and small ad hoc committees may be utilized for certain projects.

V. Adjournment

A. Recognition of Service

Randolph thanked Committee members for their commitment to the Nursing Assistant Advisory Committee and distributed certificates of appreciation for their service over the past two years.

There being no further business the meeting adjourned at 12:56 p.m.

MINUTES SUBMITTED/APPROVED BY:



Signature

Pamela K. Randolph