

# EDUCATION COMMITTEE MINUTES

## April 21, 2004

### **MEMBERS PRESENT:**

Kathy Malloch, Chair, RN, PhD, MBA  
Joyceen S. Boyle RN, PhD  
Lucy Flaaten RN, Ed.D, MS,  
Susan Gallagher RN, MS  
Mary Killeen RN PhD  
Sue Macdonald RN, MSN, MBA  
Marty Mayhew RN, MSN  
Linda Riesdorph RN, MS, DON  
Margi Schultz RN, MSN  
Judith Sellers RN, DNSc, FNP

### **BOARD STAFF ATTENDING:**

Joey Ridenour, RN, MN  
Pamela Randolph RN, MS, CPNP

### **MEMBERS ABSENT:**

Teri Britt RN, Ph.D  
Sue Hanauer RN, BSN, MS  
Brenda Morris RN, EdD, MS

### **GUESTS PRESENT**

Brian Stewart, PCC-CTD  
Emelia Lewis, PCC-CTD  
Stephanie Stewart, PhD, RN, U of  
Wisconsin, Oshkosh (by phone)  
Elaine Bilbao, Ph.D., Dean, IIA  
Joe Brickman, Phnx Camp Dir., IIA  
Sue Roe Ph.D., Perf. Dimensions  
Paula Calcaterra, Central AZ College  
Rosa Marquez, Central AZ College  
Kathleen Ellis, SW Skill Cntr, Int. Dir.  
Nursing Students/ ASU

#### 1. **Call to Order – (Opening Remarks)**

Kathy Malloch called the Education Committee to order at 9:04 a.m. in the boardroom of the Arizona State Board of Nursing.

#### 2. **Introductions**

#### 3. **Approval of minutes 2/13/04**

Corrections were submitted to the minutes. Boyle moved and Killeen seconded to approve minutes as amended. Motion carried.

#### 4. **International Institute of the Americas Proposal for Nursing Program (IIA)** **(Discussion/Recommendation)**

IIA provided an overview of the handout they provided to the committee in response to a request for additional information from Randolph. Joseph Brickman, Director of Phoenix Campus, Dr. Elaine Bilbao, Dean of Education & Administration for the International Institute of Americas, and Dr. Sue Roe addressed the committee.

Questions and discussion included:

- A. Faculty files location, security and suggested location for files;
- B. Dr. Roe's continuation with the program;
- C. Transfer of credits, development of curriculum and articulation between IIA and other institutions;
- D. Basis of attrition rate per cohort for IIA;

- E. Available times for clinical facility sites and rotations;
- F. Fees estimate.

All questions from committee members answered satisfactorily.

Killeen moved and Gallagher seconded to recommend approval for the IIA nursing program proposal. Motion carried unanimously.

**5. University of Wisconsin-Oshkosh Accelerated Distance Program (Discussion/Recommendation)**

Randolph explained that she had met with Dr. Stephanie Stewart, University of Wisconsin Oshkosh, when she was in Phoenix, and Oshkosh agreed to have clinical rotations in all the major clinical areas in Arizona. Potential preceptors were invited to address the committee regarding this proposal.

Anna Marie Hunseker, Coordinator of Health Systems Information, Cindy Crockett, RN Educator for new graduates, and Vicky Buchda, Vice President of Patient Care Resources, at Mayo Clinic Hospital addressed the committee and Dr. Stewart joined by telephone. Topics addressed included:

- A. Differences in accelerated students;
  - 1) Preceptor preparation;
  - 2). Socialization of accelerated student into professional role.
- B. Awareness and prevention of preceptor burnout;
- C. Hours in the clinical internship;
- D. Makeup of current cohort and student evaluations.
- E. How would Oshkosh handle clinical sites for rotation of all areas of nursing.

All questions from committee members answered satisfactorily.

Sellers moved and Schultz seconded to recommend that the University of Wisconsin-Oshkosh Accelerated Distance program be approved to do clinical here with:

- notification to the Board when they are doing clinical;
- submitting of reports to the Wisconsin Board;
- and, requiring students have clinical in Med/Surg, Peds, OB and Psych nursing.

Motion carried.

Riesdorff moved and Sellers seconded to add developing a state-wide preceptorship program to the June agenda. Motion carried.

**6. Greenville Tech Buck Mikel Center Application for RN and PN refresher Programs (Discussion/Recommendation)**

Randolph reported that she has been working with Jennifer Walker of Greenville Technical College regarding their desire to offer a distance learning refresher program in Arizona.

Concern was expressed regarding the placement of refresher students who complete a didactic program and don't have a place to work in a clinical environment for the 160-hour

clinical requirement. Kathy Malloch will be taking this concern to the AZ Organization of Nurse Executives at their next meeting.

Boyle moved and Macdonald seconded to table this agenda item until Ms. Walker calls back. Motion carried.

Killeen moved and Boyle seconded to reopen this agenda item since Ms. Walker was available by speaker phone. Motion carried.

After discussion with Ms. Walker, Killeen moved and Boyle seconded to ask staff to request in writing clarification in the following areas:

- The objectives of the program are not clear.
- There is very little difference between RN and LPN objectives.
- The language in the objectives lack precision/professionalism.
- The LPN and RN programs are not sufficiently differentiated.
- The process related to tasks for each module is not well explained.
- The type and amount of feedback for all self-study modules is not clear.
- Readings do not reflect evidence-based practice.
- There is confusion between a survey and quiz.
- The maximum amount of time to complete the program is unclear.

After further discussion, the motion carried. The committee will consider the proposal again upon receiving revised course materials addressing the above concerns.

**7. Application for Credential Evaluation of Foreign Graduates (Discussion/Recommendation)**

Randolph explained that the recent rule changes in Article 3 allows the Board to use other credentialing agencies in addition to CGFNS to evaluate educational credentials of foreign nurses. Two applications were received:

- A. World Evaluation Services (WES) –WES submitted information that they are approved by 29 state boards of nursing. Randolph was unable to verify that any board listed had approved them. Five boards listed denied knowledge of them.

Boyle moved, Killeen seconded to deny the application request by WES until additional supportive information is provided by them. Motion carried.

- B. International Education Research Foundation (IERF) – Randolph stated that IERF is approved by Oregon BON and they are open to verifying licensure in a foreign country. Report was not as detailed as CGFNS but adequate for our agency’s purposes. One area to be resolved: do they have 5 years evaluating foreign nursing programs? Unable to contact Ms. Bedil by phone.

Killeen moved and Macdonald seconded to approve IERF pending verification of the 5 years evaluating foreign programs. Motion carried.

**8. Central Arizona College Site Visit Report (Discussion/Recommendation)**

Paula Calcaterra, Director of Nursing, from Central Arizona College, was present to discuss the site visit with committee. She responded to the concern expressed in the site visit re: academic advisement. She has added advisement information to the website and expects to be expanding that; and the college will hold pre-nursing advisement seminars twice a year on Saturdays and invite prospective students to bring their transcripts to discuss with the faculty.

Gallagher moved and Boyle seconded to recommend continued approval of the program. Motion carried unanimously.

**9. Cochise College Self Report Violation R4-19-404 (Discussion/Recommendation)**

Macdonald explained the instructor is in the process of finishing her final week of the Master's Program at the University of Phoenix. Macdonald will send documentation from the University of Phoenix to Randolph. If Randolph does not receive the documentation, the violation will go to the Board.

**10. Southwest Skill Center Interim Report (Discussion/Recommendation)**

Kathleen Ellis, Interim Coordinator for Nursing at SW Skill Center, and Dr. Sylvia Orr, Senior Associate Dean of Instruction for Estrella Mtn. Community College were welcomed by the committee. The program provided a report to remedy possible violations that were addressed on site visit report.

Questions and discussion:

- A. Tutor Track – the program has promoted an instructor to instructor/Tutor Track specialist.
- B. Integration concerns:
  - 1. Budget and purchasing;
  - 2. Hired a Coordinator who will be involved in building the budget.
  - 3. Faculty now included in the District meetings.

All questions addressed satisfactorily.

Gallagher moved, Macdonald seconded to recommend to the Board that the report be accepted as providing evidence that significant progress has been made and to continue the provisional approval of the program.

**11. Pima CTD PN Program Interim Report (Discussion/Recommendation)**

Emelia Lewis, Coordinator of the PN Program, and Brian Stewart, Director of the Center for Training & Development PCC, were present to answer any questions or concerns.

All questions addressed satisfactorily.

Gallagher moved and Mayhew seconded to recommend the approval of the Pima CTD PN Program Interim Report. Motion carried unanimously.

**12. House Bill 2064-Allowing Community Colleges to Offer Selected Baccalaureate Degrees (Discussion)**

Ridenour reported that House Bill 2064 has moved to the Senate and become Senate Bill 1078. It was suggested that this committee might be the initiators of a debate at looking at the policy implications of the Bill. Discussion as how to go forward:

- A. Discuss issue with community college presidents who are supporting this.
- B. Identify which other states have this provision in their law.
- C. Identify the time frame for potential implementation.
- D. Add another meeting, make this 1<sup>st</sup> item on agenda, and set aside 2 hours to discuss.
- E. Request Senator Pierce, sponsor of the bill, attend June 17<sup>th</sup> meeting to express his perspective.

**13. Education Levels in Nursing(Discussion/Decision)**

Randolph reported that the committee is one third of the way through the document and thanked Dr. Boyle and Dr. Britt for their input. They will be setting up another meeting to finish the document and report back to the committee for approval of the document.

**14. Draft Letter to Inadequate Programs(Discussion)**

Table due to AG review

**15. Senate Bill 1248 – Allowing Nationally Accredited Educational Institutions to Conduct Nursing Programs(Discussion)**

Governor signed.

**16. Preceptorship for Refresher Programs(Discussion)**

Discussed under Agenda 6.

**17. Requiring NCLEX® before Graduation(Discussion/Recommendation)**

Item tabled.

**18. Assessment of Clinical Competency – Update (Discussion)**

Katy Windsor is continuing to work with Stephanie Nelson; have found more cases to be evaluated.

**19. Article 2 Proposed Revisions(Discussion)**

Committee reviewed and proposed enhancements to Article 2.

**20. Review Committee Membership(Discussion)**

Staff will contact all programs in state and request if they have representative who would be interested to be on the Education Committee; and send letter to members asking their desire to remain on committee.

**21. Open Forum-Program Issues(Discussion)**

None

**22. Items for Future Meetings(Discussion)**

- A. House Bill 1078 – Senator Pierce – BS in Community Colleges
- B. Develop Statewide Preceptor Process
- C. Preceptors for Refresher Programs
- D. Mohave Community College Self Study
- E. Greenville Tech Application for PN/RN Refresher Program
- F. Education Levels in Nursing
- G. Letter to Inadequate Programs
- H. Requiring NCLEX Before Graduation

**23. Future Meeting Dates(Discussion)**

June 17, 2004 – Thursday – 9:30 a.m. (*New Date & time*)

August 27, 2004 – Friday – 9:30 a.m.

**24. Board Decisions(Discussion)**

Randolph reported on Board decisions:

- A. SW Skill Center received a Notice of Deficiency on NA Program at Dysart High School.
- B. Maricopa Community College District Nursing Program reviewed all faculty qualifications and sent letter to Board reflecting compliance.
- C. Eastern Arizona College site visit completed as result of complaint and rectified.
- D. NCLEX pass rates to Board along with statistics from Annual Reports.
- E. Estrella Mtn. Community College SW Skill Center Interim Report regarding their Interim Director.
- F. Coconino Community College reported appointing Don Johnson as Interim Nursing Director.
- G. Grand Canyon University presented a report on promotions within their faculty.
- H. Northern Arizona University requested an extension to fix a glitch in one of their contracts.
- I. Opened the docket on Article 8.

**25. Call to the Public(Discussion)**

**26. De-briefing on Today's Meeting(Discussion)**

- Appreciate early mailings.
- More time after motion for discussion and vote.

**27. Adjournment**

Malloch moved and Mayhew seconded to adjourn meeting. The motion carried. Meeting was adjourned at 1:00 p.m.

**MINUTES SUBMITTED/APPROVED BY:**

*Pamela Randolph* Signature