



Janet Napolitano
Governor

Joey Ridenour
Executive Director

Arizona State Board of Nursing

EDUCATION ADVISORY COMMITTEE MINUTES April 21, 2006

MEMBERS PRESENT:

Karen Hardy, Co-Chair RN, MSN
Joyceen S. Boyle PhD, RN
Paula Calcaterra RN, MSN
Kathleen Ellis RN, MSN
Mary Killeen PhD, RN
Ela-Joy Lehrman PhD, RN
Cathy Lucius RN, MS
Marty Mayhew RN, MSN
Sue Macdonald RN, MSN, MBA
Barbara Nubile RN, MSN
Linda Riesdorff RN, MS, DON
Cheryl Roat RN, MSN
Judith Sellers RN, DNSc, FNP

MEMBERS ABSENT:

Kathy Malloch, Co-Chair PhD, RN, MBA
Sherrie Beardsley RN, MBA/HCM
Sue Hanauer RN, BSN, MS
Teri Pipe PhD, RN
Sue Roe PhD, RN

BOARD STAFF ATTENDING:

Pam Randolph RN, MSN, Ed. Consultant

GUESTS PRESENT

Joan Ardavanis, GateWay CC Student
Rick Amend, GateWay CC Student
Tamara Bells, GateWay CC Student
Suzanne Clifford, EVIT
Debbie Correa, GateWay CC Student
Janet Cox, EVIT
Jen Bybee, ASU Student
M. Sharon Boni, Excelsior College
Megan Chinosh, GateWay CC Student
Penny Fairman, Northland Pioneer (telephonically)
Lisa Guthne, ASU Student
Kelsey Guzda, ASU Student
Allison King, GateWay CC Student
Dale Landau, EVIT
Dana Maddox, University of Phoenix
Beth Patton, University of Phoenix
Kristin Santizo, GateWay CC Student
Carly Taylor, ASU Student
Tracy Tretta, GateWay CC Student
Anthony Verbene, GateWay CC Student
Jane Werth, Maricopa Skill Center
Jessica Young, GateWay CC Student

1. CALL TO ORDER/OPENING REMARKS/INTRODUCTIONS

The Education Advisory Committee meeting was held at the University of Phoenix, College of Health and Human Services, 4605 E. Elwood, Room 312, Phoenix, Arizona, and called to order by Karen Hardy at 9:34 a.m.

2. APPROVAL OF MINUTES – FEBRUARY 10, 2006

Riesdorff moved and Mayhew seconded to approve the February 10, 2006 minutes with correction. Motion carried unanimously.

3. EDUCATION/INFORMATION SESSION

A. NCSBN Clinical Competency Committee

This item was placed on the agenda in response to a committee request to be provided information regarding the National Council of State Boards of Nursing Clinical Competency Committee. A report included in the advance reading material was for information only. Randolph will provide a list of criteria by which a person or program can develop a competency assessment for licensees with practice problems at a future meeting.

B. Faculty Licensure

Randolph addressed the Committee stating that program faculty, whether teaching by distance or on-ground, in programs originating in Arizona must be licensed in Arizona. A memo was distributed to members with the rationale for the requirement.

Lucius informed the committee that she and Anne McNamara met with Randolph to review the distance learning advisory opinion. After review of R4-19-204 and R4-19-215 they agreed that the rules clearly state licensure is required in the state of origin for faculty in an Arizona nursing program.

Committee members agreed that there would be no recommendation to change rules regarding faculty licensure.

C. Committee Goals

Committee members received a revised draft of the goals with incorporated suggestions made at the February 10, 2006 meeting and communicated to Randolph via e-mail. Members asked that in addition to the changes reflected in the current draft, the document should include measurable outcomes for each set of activities.

Randolph will incorporate new suggestions and forward a revised draft to the Committee members via e-mail. Members agreed to review the changes and respond immediately, as the document will be presented to the Board at the May 2006 meeting.

D. Update on Tom O'Neill Visit

Dr. Tom O'Neill's appearance at the June 9, 2006 meeting has been confirmed. Dr. O'Neill will speak on recommended standards for English language proficiency exams at 1:00 p.m. Bertha Sepulveda, Director of the *Enfermas En Escalera* (E3) and participants in the E3 program will be informed of the meeting. The June 9, 2006 meeting of the Education Advisory Committee will take place at John C. Lincoln Cowden Center. Committee members were encouraged to invite interested parties to attend.

E. Clinical Facility Utilization by Arizona Nursing Programs

The document "*Clinical Facility Utilization by Arizona Nursing Programs*" will be presented at the May 18, 2006 Board meeting. Once reviewed by the Board the report will be available on the Arizona State Board of Nursing website.

F. Statewide Education Experts

Nubile addressed the Committee suggesting that it would be beneficial to establish a database of experts for programs. Members agreed that a cohort of experts to develop web-enhanced or web-based curricular topics would be beneficial, especially to smaller programs that lack experts in particular fields.

Committee members established that this matter is not one that falls under Board jurisdiction and that grant support could be sought for this endeavor. Lucius stated that PACNE may have available funds to assist with such a project. Lucius will discuss the matter with Dr. Anne MacNamara and report to the Committee at a later date.

G. Educational Excellence NCSBN Reports

A report of the Invitational Forum of the National Council of State Boards of Nursing Practice Education and Regulation Committee was included as 'information only' in the advance reading material distributed to the Education Advisory Committee. The report addresses research on excellence in education.

4. Application for Proposal Approval

A. East Valley Institute of Technology LPN Proposal

Note: Education Advisory Committee member Ms. Cathy Lucius recused herself from this portion of the agenda.

East Valley Institute of Technology (EVIT) Representatives Present: Dr. Janet Cox, Director; Ms. Suzanne Clifford, Practical Nursing Instructor; and Ms. Gale Landau, Allied Health Instructor.

Cathy Lucius was asked to share GateWay Community College's experience with high school programs. Ms. Lucius stated that GateWay Community College is currently offering the Fast Track PN Program on the East Valley Institute of Technology campus and has offered the program at Metro-Tech High School. Lucius stated that there have been challenges in delivering PN education to high school students including: identifying qualified students, low enrollment numbers, hiring qualified faculty, establishing clinical hours and placement, the high school class schedule, administrative decision making, differing rules, and supervision. In light of these challenges, GateWay Community College has opted to discontinue offering its Fast-Track PN program at high schools but has established a mechanism to allow eligible high school graduates to enroll directly into the Fast Track PN program on the GateWay campus. Lucius reported receiving favorable feedback from employers regarding students that completed the GateWay Community College Fast Track PN High School Programs.

Committee members having reviewed the application, requested information regarding: whether EVIT will use the GateWay curriculum; anticipated difficulties; faculty requirements; why there are differing academic requirements for adult students and high school students; the overall responsibility for curriculum development; program success rate; and plans for faculty development.

East Valley Institute of Technology representative Dr. Janet Cox addressed the Committee stating that the proposed practical nursing program will offer an opportunity to both adults and high school students. Incorporating adults into the program increases both the level and expectations. Ms. Landau stated that requirements were more demanding for high school students to ensure that students are prepared to enter the program. Most adult students have been certified nursing assistants for a number of years. Lucius stated that while this will no longer be a GateWay program, the use of the GateWay curriculum would be supported. Curriculum development will be added to

the director's job description and criteria, and clinical, teaching, and knowledge will be added to job descriptions and criteria for nursing faculty. Representatives believe that faculty issues and students not being properly placed contributed to the past low completion rate. Students will be more appropriately placed and those that do not meet the criteria for the nursing program may be offered placement in another program. The program will be offering 200 hours in professional development, a teacher induction program, and a mentorship program for faculty.

Motion: Recommend Board approve proposal pending submission of clinical contracts with agencies for the first year.

Moved: Dr. Mary Killeen

Seconded: Ms. Barbara Nubile

Discussion: Members discussed whether there would be a need for East Valley Institute of Technology representatives to return to the Education Advisory Committee, and agreed that a second visit would not be necessary. Once information is received the proposal application will be presented to the Board.

Vote: Motion carried unanimously.

5. SITE VISIT REPORT

A. University of Phoenix

Note: Education Advisory Committee member Dr. Ela-Joy Lehrman recused herself from this portion of the agenda.

University of Phoenix Representative Present: Dr. Beth Patton, Associate Dean; Dana Maddox, Compliance Director; Ela-Joy Lehrman, Campus Chair Nursing.

Randolph addressed the Committee stating that a Board ordered site-visit was conducted in response to the University of Phoenix LPN to BSN program's first cohort graduating in July of 2005. Randolph outlined findings in the site-visit report submitted for Committee review. The program will need to resubmit a written evaluation plan that reflects the significant assessment and actions taken to improve the program. University of Phoenix has programs in both Colorado and Hawaii. The Hawaii program is now under the jurisdiction of the Hawaii Board of Nursing.

University of Phoenix representative Beth Patton gave a brief overview of the LPN to BSN program stating that the program has been offered not only in Tucson, but in Colorado, Hawaii, and Northern California. As a step toward improving NCLEX scores, University of Phoenix students are taking the HESI exam. HESI will provide a gap analysis and test plan which will be offered to University of Phoenix students that failed the NCLEX beginning in May of 2006.

Motion: Continue approval of the program with a report to the Board regarding NCLEX results and the evaluation plan in three years.

Moved: Ms. Marty Mayhew

Seconded: Ms. Linda Riesdorph

Discussion: None.

Vote: Motion carried unanimously.

6. APPLICATION FOR PROGRAM CHANGE

A. Maricopa Skill Center

Note: Education Advisory Committee member Kathleen Ellis recused herself from this portion of the agenda.

Maricopa Skill Center Representative Present: Jane Werth

Randolph addressed the Committee stating that the Maricopa Skill Center application for program change to increase the length of the program was submitted for a courtesy review. Suggestions were offered, implemented, and are reflected in the application.

Committee members had no questions.

Motion: Recommend Board approve the application for program change.

Moved: Ms. Cheryl Roat

Seconded: Dr. Mary Killeen

Discussion: None.

Vote: Motion carried unanimously.

B. Northland Pioneer College

Randolph addressed the Committee stating that Northland Pioneer College submitted an application for program change to increase the number of students by 10 and add an additional site located at the Whiteriver Center of Northland Pioneer College. The material submitted provided evidence that Northland Pioneer College has the resources to support an increase in enrollment and an additional site. Both skills and nursing labs are available. The site will be used for the first and second semesters only.

Committee members requested clarity on admission requirements, automatic transfers, the capacity of the program to absorb, certificates of completion, and whether the change is for a single cohort.

Motion: Recommend the Board approve the program change pending receipt of signed clinical availability forms, confirmation admission requirements are equivalent to those of the ADN program, and confirmation that students will be able to transfer to the third and fourth semester with a guarantee of placement.

Moved: Ms. Barbara Nubile

Seconded: Ms. Marty Mayhew

Discussion: A statement appearing on the grant proposal stated that Northland Pioneer College will secure approval from the Arizona State Board of Nursing to allow MSN candidates to teach as full-time faculty in order to accommodate the additional students as described in the project narrative. The inaccuracy of that statement would change the motion.

Amended Motion: Original motion to include that all faculty meet the requirements of the Arizona State Board of Nursing for ADN programs.

Moved: Ms. Kathleen Ellis

Seconded: Ms. Barbara Nubile

Discussion: Matter should be brought back to the Education Advisory Committee for further discussion. Consider withdrawing original and amended motions.

Motion: Table motion.

Moved: Ms. Barbara Nubile

Seconded: Ms. Marty Mayhew

Discussion: Randolph made an attempt to contact Dr. Fairman to answer questions raised by the Committee.

Vote: Motion carried unanimously.

Note: Education Advisory Committee reconvened at 12:40 p.m. Committee member Linda Riedsorsph was not present for this portion of the agenda item.

Sue Macdonald moved and Marty Mayhew seconded to reopen Agenda item 6B Northland Pioneer College Application for Program Change. The motion carried unanimously.

Northland Pioneer College Representative Present Telephonically: Dr. Penny Fairman

Randolph reiterated the concerns of the Committee members regarding admission requirements and the rationale for a lower GPA requirement. Committee members stated that classes with such small numbers provide no exposure to other students and faculty, and is detrimental to critical thinking and the nursing profession long-term. Members asked if Northland Pioneer can remediate prior to students entering the program so that the GPA may be higher.

Dr. Fairman offered that Northland Pioneer College has written a grant that will offer their PN program at the Whiteriver site. The grant specifically targets Native American applicants that had been denied admission to the Northland Pioneer program for failure to meet the standing 3.0 minimum GPA requirement. The program will work with students to reach the level of the other students by the third semester. Individual tutoring will be offered. Faculty is dedicated and flexible with schedules as this cohort may take longer than other students and will therefore not be held to the standard 15 week schedule. General education admission requirements will remain the same. Dr. Fairman assured Committee members that there will be guaranteed placements for third and fourth semester applicants. The third and fourth semesters will be conducted at the Whiteriver site only if there are enough students to make a cohort. The program change would increase enrollment by 10 students per academic year.

Committee members advised Dr. Fairman to discuss the differing GPA admission requirements with Northland Pioneer's legal counsel. Fairman stated she had already done so.

Motion: Recommend Board approve initial cohort only, with a report to the Board upon completion of the first clinical nursing course and a second report detailing outcomes and lessons learned before starting a second cohort.

Moved: Dr. Mary Killeen

Seconded: Ms. Sue Macdonald

Discussion: Questions regarding whether students will be able to articulate without raising their GPA by third semester, whether there would be opportunities to retake tests and how many retakes were raised. Dr. Fairman stated that the retake policy would be the same across the program.

Vote: 6 yeas; 6 nays. Motion failed.

Discussion Committee members stated that issues raised were not clearly addressed in the proposal submitted and expressed a continued concern that general admission requirements differed from the established program. Members also stated that the application for program change was more consistent with starting a new nursing program.

Motion: Recommend that Northland Pioneer College return to the Education Advisory Committee with a new document clarifying whether or not the proposal is for a new nursing program or if the proposal is for the first two semester of the standing program. The proposal will need to address the rules and not the grant proposal criteria.

Moved: Ms. Sue Macdonald

Seconded: Dr. Joyceen Boyle

Discussion: None.

Vote: Motion carried unanimously.

7. NOTICES OF DEFICIENCY FOLLOW-UP REPORTS

A. Excelsior College School of Nursing

Excelsior College Representative Present: Dr. M. Sharon Boni

Randolph addressed the Committee stating that Excelsior College submitted a proposal for a clinical preceptorship to address the Notice of Deficiency issued for non compliance with R4-19-206. The proposal provides for clinical preceptorship of 120 hours after passing the Clinical Performance in Nursing Exam (CPNE).

Boni presented background information on the CPNE exam. Established in 1974, the Clinical Performance Nursing Exam covers five areas of care. The exam takes two and one half days to complete. All elements must be met at 100%. The exam includes three patient care situations as well as simulated situations. The CPNE is considered equivalent to 360 clinical hours.

Committee members requested information regarding the 7.5 hour clinical shift; immunizations being included on the application form; preceptor contact hours vs. shifts worked; responsibilities of the coordinator; success rate of the CPNE; requirement of an exit exam; NCLEX pass rates for Excelsior students; and medication administration.

Boni offered that candidates will have three opportunities to pass the CPNE. The required six precepted experiences will include six hours of orientation to the hospital with the remaining hours in each clinical area. First time takers of the CPNE have a 66% pass rate. Excelsior College does not require an exit examination or NCLEX preparation. The NCLEX pass rate for Excelsior College graduates is 89.9% - 90%. Oklahoma, Washington State and North Dakota are also states with

Excelsior programs requiring CPNE and preceptorship hours. Medication administration and pharmacology is incorporated in nursing concepts. Dr. Boni will provide a time-line for implementation.

Motion #1: Recommend the Board approve as the plan presented sufficiently corrects deficiency.

Moved: Dr. Judith Sellers

Seconded: Dr. Ela-Joy Lehrman

Discussion: None.

Vote: Motion carried unanimously.

Motion #2: Upon notification of implementation, grant approval to conduct clinical and CPNE in Arizona with a report to the Board in one year on preceptored students and preceptor evaluations.

Moved: Ms. Linda Riesdorph

Seconded: Dr. Ela-Joy Lehrman

Discussion: Committee members discussed whether the one year report would contain useful information. Members agreed that the evaluation responses of preceptors and students would assist the Board in evaluating their decision.

Vote: 12 yeas; 1 nay
Motion carried.

Motion #3: Excelsior College graduates that are Board endorsement candidates will meet the 960 hours clinical/practice requirement or have completed an equivalent preceptorship.

Moved: Ms. Cathy Lucius

Seconded: Ms. Sue Macdonald

Discussion: Committee members noted the need for endorsement applicants to provide an affidavit.

Vote: 12 yeas; 1 nay
Motion carried.

B. Pima Community College CTD LPN Program

Randolph requested the Committee delete this item from the agenda, stating that additional information from Pima Community College CTD had been received. A site-visit will be conducted on April 25, 2006. The site-visit report and the additional material submitted by Pima Community College will be presented to the Board.

8. ADVISORY OPINION PRECEPTORSHIPS FOR PRELICENSURE STUDENTS IN PROFESSIONAL NURSING PROGRAMS

Dr. Judith Sellers and Dr. Mary Killeen agreed at the February 10, 2006 meeting to survey faculty members at their respective universities to ascertain faculty work-load in relation to precepted students. Dr. Sellers reported that at Northern Arizona University faculty members maintain that there is no possibility of including more students than required by current rules in a precepted clinical cohort. Faculty members with preceptor students are on call twenty-four hours a day/seven days a week and requested that the advisory opinion remain the same in regards to maximum number of students. Dr. Killeen reported that the number of preceptor students per faculty at any one time is 5 – 7. Faculty members are responsible for no more than ten active students at any given time. It is also possible for faculty to teach clinical on one day and having preceptor students on another. Committee members agreed that the 1:10 ratio offers some flexibility and should be retained for precepted clinical experiences.

9. DEBRIEFING ON TODAY'S MEETING

Committee members preferred addressing agenda items relative to program applications at the beginning of the meeting as opposed to after Education/Information sessions. Members appreciated being notified when the advance reading packet was mailed and requested similar notification each month. Committee members noted the importance of complete applications with supporting documentation without which members run the risk of personal interpretation when documentation is not clear. Members requested Assistant Attorney General Dan Christl return to the Education Advisory Committee for the August 18, 2006 meeting to address committee procedures and protocol regarding when one should recuse oneself; impropriety; if a member recuses, are they entitled to receive the information related to the item; and general orientation for new members.

Members questioned the process used to provide Lucius' background information at the start of the EVIT agenda item. Randolph stated that she had informed EVIT that Lucius would be asked to comment on the challenges of a high-school program to provide additional background information to the Committee and EVIT offered no objection.

10. COMMITTEE MEMBERSHIP

Randolph reported that four Committee members have reapplied for appointment to date. Those members are Ms. Cheryl Roat, Ms. Barbara Nubile, Dr. Joyceen Boyle, and Dr. Mary Killeen. Education Advisory Committee members Ms. Paula Calcaterra, Ms. Sue Macdonald, and Dr. Judith Sellers announced that the April 21, 2006 meeting would be their last meeting as they will no longer be able to serve on the committee.

11. CALL TO THE PUBLIC

Committee members invited students to share their purpose for attending the Education Advisory Committee meeting and their observations. Students from GateWay Community College and Arizona State University were present. All students were required to attend a professional meeting. In response to the students' request, Committee members imparted their individual reasons for wanting to serve on the Education Advisory Committee and the impact the experience has had on them both personally and professionally.

12. FUTURE MEETING TOPICS/DATES

Future Meeting Dates: June 9, 2006 at 9:30 a.m.
August 18, 2006 at 9:30 a.m.

New committee members will be seated at the August 18, 2006 meeting.

15. ADJOURNMENT

There being no further business the meeting adjourned at 2:21 p.m.

MINUTES SUBMITTED/APPROVED BY:

A handwritten signature in cursive script that reads "Pamela Randolph".

Signature

:kgb