



Janice K. Brewer
Governor

Joey Ridenour
Executive Director

Arizona State Board of Nursing

EDUCATION ADVISORY COMMITTEE MINUTES October 30, 2009

MEMBERS PRESENT:

Kathy Malloch, Chair, PhD, RN, MBA
Sharon Akers-Caves, RN, BC, MS, MSN
Sherrie Beardsley RN, MBA/HCM
Judi Crume, PhD, RN
Sally Doshier, EdD, RN, CNE
Rita Jury, MSN, CPHQ, RN
Kathie J. Kulikowski, MSN, CNE, RN-BC
Jennifer Lakosil, RN, MSN, PNP
Carol Mangold, RN MSN
Marty Mayhew RN, MSN
Debra McGinty, PhD, RN
Linda Riesdorph RN, MS, DON
Cheryl Roat EdD, MSN
M. Kitty Rogers, MS, RN
Brian Stewart, MSN, BSN, BFA, RN
Jane Werth, MS, RN

BOARD STAFF ATTENDING:

Joey Ridenour, Executive Director
Pamela Randolph, Associate Director, Education
Karen Gilliland, Education Department Staff

MEMBERS ABSENT:

Terry Duffy, RN, MN, CDE
Ela-Joy Lehrman PhD, RN

GUESTS PRESENT

Stephanie Bondeson, Grand Canyon University
Jessie Chang, Everest College Student
Jordan Drabek, MCC Boswell
Lindsey Fulks, MCC Boswell
Pam Fuller, University of Phoenix
Priscilla Gamache, Everest College Student
Rebecca Grantham, MCC Boswell
E. Gary Gum, Brown-Mackie College Phoenix
Katie Hatch, MCC Boswell
Holly Helscher, Brown-Mackie College
Heather Kuczewski, MCC Boswell
Andrea Levy, Everest College Student
Victoria Martin, Everest College Student
Michael O'Donnell, Brown-Mackie College
Jeanine Olson, Brown-Mackie College Tucson
Kindra Reynolds, Everest College Student
Sue Rhoads, Brown-Mackie College
Angela Robertson, MCC Boswell
Gilda Taylor, Brown-Mackie College
Kay Turk, Grand Canyon University
Stephanie Wylie, Everest College Student

1. CALL TO ORDER/OPENING REMARKS

The meeting was called to order by Kathy Malloch at 9:30 a.m.

2. INTRODUCTION AND WELCOME

Malloch welcomed committee members and guests.

3. APPROVAL OF MINUTES – AUGUST 28, 2009

Jury moved and Doshier seconded to approve the August 28, 2009 minutes with correction. Motion carried unanimously.

4. INFORMATION/POLICY

A. Plan for Program Growth – Consortium Update

Randolph addressed the committee stating that the committee talked about concerns regarding rapid nursing program proliferation and expansion, and the ability to offer meaningful quality education for an increasing number of nursing students. A subcommittee met on these issues and as a result, the subcommittee directed Randolph to gather resources and evidence to support the need for planning of nursing program growth. Committee members reviewed the Information Sheet – Nursing Program Expansion Plan prepared by Randolph.

Committee members noted that incoming programs may utilize the document to determine what type of program is needed in the state of Arizona. Members stated that the document reflected their position on the matter; provides a focus for efforts; and establishes the needs of the state. McGinty noted the shortage in rural and Native American areas and recommended encouraging program growth in rural areas. Stewart offered that this is a resource for new programs as it provides committee conclusions based on review and should be revisited periodically to check information and insure the committee adjusts its recommendations based as needs evolve. Members discussed creating a substantive policy statement regarding pathophysiology in curriculum. Randolph noted that a substantive policy can be based on R4-19-206(B)(3) which states curricula “are designed so that a student who completes the program will have the knowledge and skills necessary to function in accordance with the definition and scope of practice specified in A.R.S. § 32-1601(12) AND R4-1901 for a practical nurse or A.R.S. § 32-1601(13) and R4-19-402 for a professional nurse”.

Randolph will update the document to include the shortage in rural communities and send it to Arizona organizations and nursing education programs for input. A summit or town-hall meeting will be organized to provide a forum to hear all perspectives. Doshier recommended nursing employment and placement for new graduates be added as a second part to the discussion.

Motion: Recommend that we take this information to an open town-hall meeting and then also talk about placement.

Moved: Ms. Jane Werth

Seconded: Mr. Brian Stewart

Discussion: None

Vote: Motion carried unanimously.

B. Clinical Capacity

This item was placed on the agenda in response to committee request. There was no discussion.

C. Substantive Policy for Out-of-State Programs Seeking Limited Preceptorship Placement

Randolph wrote the substantive policy statement in response to requests from universities seeking to place students in preceptorship. The policy would be for those programs placing one or two students. If the program seeks to place additional students or place students for more than two years, the program will have to submit a self-study and information as required by R4-19-215 and obtain Board approval.

Members discussed the impact on Arizona students and current rules regarding prelicensure programs. Randolph will edit criteria number one for clarity and increase the limitation to 4 months.

Motion: Approve with two amendments.

Moved: Dr. Sally Doshier

Seconded: Dr. Cheryl Roat

Discussion: None.

Vote: Motion carried unanimously

D. Navigating the Electronic Packet

In response to the committee's request, Gilliland provided an overview on navigation and commenting features in Adobe Reader. Gilliland noted that the bookmarks feature, found on the left hand column of the screen, is used for all electronic packets. All bookmarks are labeled according to the agenda item number. Additional documents are accessed by expanding the bookmarks (click on + sign). The commenting tool bar allows for committee members to highlight text and add notes. Gilliland reminded members of Kulikowski's suggestion to preface notes with the agenda item number to assist in navigation. Stewart recommended members use the 'find' tool by typing in a key word and using the forward arrow tool. Members will address questions regarding the use and navigation of the electronic packet to Gilliland via electronic mail.

E. Revision of Application Guidelines Provisional Approval

Randolph stated that she gave an example of leveling curriculum. Committee members approved the original curriculum guidelines document. Members agreed that it would be helpful to members and programs as they go through the approval process.

F. Facility Availability Form

This item was placed on the agenda in response to committee request. Randolph noted that the current facility availability form allows the committee to see that programs have clinical experiences in all required areas. Concerns with the form include: lack of accurate information; agency representatives that sign the form tend to not be employed with the agency when the students are ready for placement; and the difficulty of projecting clinical placements two years in advance.

Members discussed the following:

- The use of letters of support rather than the form;

- Recommended a letter of commitment from facilities as the current form is not seen as a commitment, and the person signing the form has no authority;
- Have the form reflect patient census;
- Eliminate the current form or revise it to reflect additional questions.
- Have both the chief nursing officer and the coordinator sign the form;
- Renaming the form;
- Members found the questions on page 2 of the current form helpful.

Malloch recommended this issue be included on the Town Hall Meeting agenda. Randolph will revise the form based on committee discussion. The following committee members volunteered to assist Randolph with the revision of the form: Dr. Sally Doshier, Ms. Kathie Kulikowski, Ms. Carol Mangold, Ms. Jane Werth.

G. NCSBN Post-entry Competence Study

This information was provided to committee members as a resource. The study is posted on NCSBN website. Committee members offered that they have shared the study with faculty and staff.

H. Follow-up on Committee Actions

This item was included on the agenda in response to committee request. There were no follow-up items for discussion.

I. Materials Needed For Education Committee Advance Reading

Randolph asked committee members to review the reports provided after program site-visits are conducted to determine the usefulness of the documents. Randolph noted, with regard to the first report, that Board action is based on the analysis of how a program meets the rules. The second report is used to provide an overview of the visit. Members found the reports helpful and recommended modifying the report to continue to include student and faculty interviews, background and history, areas of improvement, strengths, possible rules violations, and summarizing any additional information.

Randolph informed the committee that nine site visits for the Maricopa Community College District Nursing Program will be conducted. Each site will have a self-study that must be reviewed. Because much of the documentation that will be included in the self-study reports will be the same, Randolph recommended sub-committees be formed to review the material and Board reports. Every committee member will read at least one self-study and all Board reports. Committee members that have read a particular self-study will take the lead on questions and the discussion. Committee members Dr. Judi Crume and Ms. Jane Werth will be recused.

Distribution of the site-visit reports will be as follows:

Phoenix College:	Beardsley, Doshier, Kulikowski, Rogers
Mesa Community College:	Jury, Lehrman, McGinty, Riesdorff
Estrella Mountain Community College:	Lakosil, Roat, Stewart,
GateWay Community College:	Caves, Duffy, Mangold, Mayhew,

This system will be in place for December meeting. Malloch suggested that it be used as a pilot and evaluated for quality. Gilliland will note which members will receive paper or electronic copies.

J. Clinical Practices – Opportunity for Research

Werth stated that she is interested in the Caputi clinical methods as they may help in using clinical facilities more effectively and humanely. Kulikowski stated that research studies have not been done to show that the Caputi method provides better student outcomes than current methods. Kulikowski only has anecdotal evidence. Kulikowski and Werth would like to conduct a research project. The following committee members volunteered to participate: Dr. Sally Doshier, Ms. Linda Riesdorff, Dr. Cheryl Roat, Ms. Kitty Rogers. Malloch noted that National Council offers grants for regulatory issues research.

5. APPLICATIONS FOR PROPOSAL APPROVAL

A. Brown Mackie AD RN Tucson

Brown Mackie College Representatives Present: Jeanine Olson, RN Administrator for Tucson Campus; E. Gary Gum; Holly Hellscher; Dr. Mike O'Donnell; Gilda Taylor; Sue Rhoads

Olson addressed the committee stating that the recommendations and information provided by the Education Advisory Committee at the last meeting have been reflected in the document submitted for review.

Randolph addressed the committee noting that the format the revised document was submitted in was very helpful. Randolph expressed concern with the proposed admission of student every quarter as this schedule does not allow for an opportunity to evaluate curriculum, course correct, and retool.

Committee members requested information and clarity regarding admissions and student enrollment; clinical availability; acute care clinical sites; psychiatric experience at Posada del Sol and Devon Gables; faculty recruitment; how students will meet objectives in pediatrics; 12 month model; accreditation and its impact on students wanting additional degrees; transferability of credits; prerequisites; and general education requirements. Members expressed concern with the lack of clinical resources to support the program; the clinical site being 90 miles away and recommended prospective students be advised that they would have to make such a commute for clinical.

In response to a committee inquiry Gum offered that the Brown Mackie AD RN program has been expanded to include a full sixteen months of nursing curriculum. Along with the increase in curriculum, clinical hours have been expanded to 600 hours. These hours do not include simulation lab time.

Committee member recommendations included: admitting every other quarter, noting the difficulty in finding qualified students, and faculty workload; consider hiring separate faculty members to fill in during breaks; articulation agreements for students seeking additional degrees; working with a clinical coordinator in the Tucson area.

Motion: Table and continue the discussion around clinical resources until December.

Moved: Ms. Marty Mayhew

Seconded: Ms. M. Kitty Rogers

Discussion: None

Vote: 15 aye; 1 opposed
Motion carried.

B. Brown-Mackie AD RN Phoenix

Brown Mackie College Representatives Present: E. Gary Gum, Nursing Program Administrator Phoenix Campus

Randolph expressed concern with regard to admissions and the number of students being admitted per year. Randolph suggested the committee request Brown Mackie modify and admit every other quarter and decrease the number of students to 80 per year.

Werth noted that the facilities identified that take only 5 or 6 students will require additional faculty. Gum assured committee members that Brown Mackie understands it will need more faculty, and this information will be applied to recruiting efforts.

Motion: Recommend that the Board grant proposal approval to Brown Mackie Phoenix, but limit enrollment to no more than 80 per year every other quarter. Proposal approval expires if an application for provisional approval is not received within one year.

Moved: Mr. Brian Stewart

Seconded: Ms. Sharon Caves

Discussion: None

Vote: Motion carried unanimously.

6. APPLICATION FOR NURSE PRACTITIONER PROGRAM

A. Grand Canyon University – Acute Care Nurse Practitioner Program

Note: Education Committee Member Ms. Cheryl Roat recused herself from this portion of the agenda.

Grand Canyon University Program Representative: Kay Turk, Director FNP Program; Stephanie Bondeson, Business Manager College of Nursing; Cheryl Roat, Associate Dean

Randolph addressed the committee stating that the application was received after the deadline for courtesy review; however, Randolph did communicate concerns regarding the development of the specialty acute care nurse practitioner program. The objectives are broad and it was difficult to distinguish between the theory course and the procedures course. It would be helpful to provide context for course development. Rules require content outlines which were not provided.

Turk addressed the committee stating that Randolph's recommendations were taken into consideration. Competencies will be matched with courses. A subject matter expert has been hired for course development.

Members requested information regarding the date of hire for the program director and admission of students; core competencies; recommended titling the section regarding documentation and billing 'scope of practice and documentation and billing'; credentials for faculty; clarity on acute long-term care setting; difference between practicum 1 and practicum 2; feasibility of curriculum development.

Randolph will be meeting with Grand Canyon representatives on November 12, 2009. An oral update may be given to the Board.

Motion: Recommend approval of the Acute Care Nurse Practitioner program at Grand Canyon University pending receipt of curriculum documents as reviewed by Board Staff and changes that were agreed upon today.

Moved: Dr. Judi Crume

Seconded: Ms. Linda Riesdorph

Discussion: Documentation will include changes GCU agreed upon today.

Vote: Motion carried unanimously.

7. APPLICATION FOR FULL APPROVAL/RENEWAL/UPDATES

A. Request to Lift Deficiency/Plan of Correction Status – University of Phoenix

Note: Education Advisory Committee Member Dr. Debra McGinty recused herself from this portion of the agenda.

University of Phoenix Representative Present: Pam Fuller,

Randolph addressed the committee stating that the University of Phoenix received a Notice of Deficiency which was extended due to a hiatus in admission of students. The program requested the extension in order to give the cohort time to go through the program which had changed the curriculum to address earlier issues with curriculum and NCLEX pass rates. Third quarter NCLEX reports reflect a pass rate below 75% and the year-to-date pass rate is 79%. The standard is 75%. If the deficiency is not lifted now, the University of Phoenix would be under the deficiency until December 31, 2009. There would be no additional data available at that time.

Fuller addressed the committee stating that there have been no additional students. It is difficult to demonstrate the success of the program with small numbers. There will not be another cohort sitting for the exam until late December/early January.

Motion: Remove the deficiency designation regarding University of Phoenix.

Moved: Dr. Judi Crume

Seconded: Ms. Marty Mayhew

Discussion: None.

Vote: Motion carried unanimously

8. APPLICATIONS FOR PROGRAM CHANGE

A. Grand Canyon University

Note: Education Committee Member Ms. Cheryl Roat recused herself from this portion of the agenda.

Grand Canyon University Program Representative: Cheryl Roat, Associate Dean

Randolph noted that this is a minor program change involving the number of credits for prerequisite and co-requisite courses.

Roat addressed the committee stating that the change brings strength to the program. The university is going to a 4 credit model. Roat noted that courses have not been changed. The program will still be completed in 8 semesters

Motion: Recommend approval.

Moved: Dr. Sally Doshier

Seconded: Ms. Rita Jury

Discussion: None

Vote: Motion carried unanimously.

9. NCLEX

A. NCLEX Third Quarter Reports

Programs were mailed the reports. Dr. Hrabe of Arizona State University contacted Randolph and noted disappointment in ASU's pass rate. Hrabe has identified areas of concern and has a plan of correction. Brookline posted above 75% for the quarter. Roat offered that Grand Canyon University implemented changes where students take a mandatory live review before they leave the program and instituted a total testing package and remediation which has helped improve scores.

10. BOARD AND MEMBER UPDATES

Randolph addressed the committee stating that the Statewide Educators Meeting was successful. There were approximately 140 attendees. Positive comments were received. All evaluations have not yet been reviewed. Roat recommended ADA as a topic for next year.

At the September Board meeting the Board approved the Fortis College application for provisional approval; SEVEN Healthcare Academy RN and Refresher Programs; Pima Community College RN and PN Refresher Programs; accepted the recommendation on Eastern Arizona College Remedy of Deficiencies; accepted the recommendation on Coconino Community College Remedy of Deficiencies; and looked at NCLEX pass rates. Brookline College was under Notice of Deficiency for NCLEX and was unable to remedy the deficiency in the allotted amount of time, and was offered a Consent Agreement to stop admissions. Brookline will be submitting reports, and is planning on closing the ADN program and will offer a baccalaureate program sometime in the future. Franklin

Pierce submitted a proposal, submitted an incomplete application for provisional approval and asked for a site visit. A site visit was conducted. There were several areas that still needed to be addressed before it could be brought to committee. Since then the administrator has left the position. A new administrator has been hired. The original proposal has expired because the application for provisional was not complete. Franklin Pierce will have to start over as it has been more than two years since the first application.

Members discussed schools potentially not being able to meet projected admissions.

11. DEBRIEFING ON TODAY'S MEETING

Members discussed changes in requirements at clinical agencies due to H1N1. Flagstaff and Verde Valley Medical require students to undergo a 'flu check'. Students will be sent home if they are sick or exhibit respiratory symptoms. Las Vegas facilities are requiring flu shots and/or proof of same.

12. CALL TO THE PUBLIC

Malloch invited students to address the committee. Students' assignments included learning what the Education Advisory Committee did. Students were asked to write about issues and outcomes. Students noted the problem with clinical placement, and advised small groups for clinicals as it is harder with larger groups to get enough practice. Students also noted their appreciation of the committee's commitment to students.

13. FUTURE MEETING TOPICS/DATES

Future meetings have been scheduled as follows:

- December 4, 2009, 9:30 a.m.
- Friday, February 19, 2010, 9:30 a.m.
- Thursday, April 8, 2010, 9:30 a.m.
- Friday, June 11, 2010, 9:30 a.m.
- Friday, August 6, 2010, 9:30 a.m.

14. ADJOURNMENT

There being no further Malloch adjourned the meeting at 12:39 p.m.

MINUTES APPROVED BY:



Signature

:kgb