

**SCOPE OF PRACTICE COMMITTEE Minutes**  
**December 3, 2013**

**Members Present:** See Attached List

**Guests Present:** See Attached List

**Call to Order:**

Lori Gutierrez, co-chairperson, called the meeting to order at 10:00 am.

**I. Introductions**

Ms. Gutierrez asked the SOP committee members and the guests in the audience to introduce themselves.

**II. Review and approval of September 10, 2013 minutes.**

A motion was made by Nancy Panthofer & seconded by Jody Coolman to accept the minutes. Motion carried.

**III. Advisory Opinions reviewed/approved at the September 26-27, 2013 Board Meeting**

- A. Registered Nurse First Assistance – RNFA
- B. Mediset (Retire)
- C. Mediset - FAQ
- D. Palliative Sedation at End of Life
- E. Sheath Removal, Placement of Mechanical Compression Devices, & Deployment of Vascular Closure Devices
- F. Intranasal Administration of Versed

**IV. Review of current advisory opinions**

**A. Determination of Death: Role of the RN/LPN**

Marlene Eriacho reviewed the changes suggested for this advisory opinion. The committee reviewed 12 other Board of Nursing opinions and most of those Boards approved RN/LPN's to gather clinical data and assess a patient's death. Clarity was added to some of the wording.

**Recommendation/Action Taken/Responsible For:** A motion was made by, Theresa Frimel, seconded by Karla Baning to take the revised draft to the January 2014 Board Meeting. Motion carried. Responsible person – Judy Bontrager.

**B. Intrauterine/Intracervical Insemination – Rescheduled for March 4, 2014 meeting due to lack of time. Discussion moved to the 6/3/14 SOP meeting**

**C. OB/GYN Therapeutic Diagnostic Ultrasound – Rescheduled for March 4, 2014 meeting due to lack of time.**

**D. Central Line Insertion –**

Omar Beltran walked the committee thru purposed changes to this advisory opinion. Suggestions included adding definitions for various types of central venous catheters and referencing other Board Advisory Opinions that address a specific portion of this advisory opinion. Questions were raised as to why the catheter was limited to 10 French, why the opinion was limited to adults only, etc., were discussed. Guest Ann Earhart, presented suggestions she would like to see

included in this Advisory Opinion. She presented results of a survey sent to nurses that are a part of the Infusion Nurses Society asking what central lines they insert, who is on their central line team, where are the lines placed, monthly volumes of insertions, and if their facility is considering advancing the practice to place other central venous lines beside PICC's. The committee expressed interest in seeing evidence based research before including more complex line insertion procedures in the Advisory Opinion. Earhart notes that research is being done but not a lot has been published yet. The committee agreed that questions must be asked to determine best practices and that we need as much evidence as possible to support our recommendation to the Board. On March 16, 2013 The Advance Practice Committee recommended that RN's perform external jugular, PICC's, midlines and femoral veins lines and recommended RN's not perform hemodialysis catheters, internal jugulars and subclavian central catheters. Earhart will be presenting her suggestions to the AP Committee on December 11, 2013. The SOP Committee will seek input from the AP Committee to discuss again at the March 4, 2014 SOP meeting.

**Recommendations at This Time:** To not include a size limit for catheter, but to allow for the RN to use clinical judgment; the advisory opinion would only address catheter insertion for adults, exclude subclavian catheter insertion, exclude tunneled/implanted catheter insertions, include hemodialysis and internal jugular insertion. In additions, Theresa Frimel suggested we use a table format similar to the format used for the Medical Esthetic Advisory Opinion which would more clearly define the central venous catheters that could be placed by various levels of providers.

**Action Taken/Responsible For:**

1. Attend Advance Practice Committee to hear their discussions/recommendations – Judy Bontrager, Omar Beltran
2. Obtain any evidence based research that is available – Omar Beltran, Sherry Burns, Vicky Graham, Catherine Riedel, Linder Tinker, Shelly Lanagan, Sharon Radcliffe
3. Place on SOP Committee Agenda for March 4, 2014 (postponed until June 3, 2014) – Judy Bontrager

**E. Registered Nurse First Assistants – Rescheduled for March 4, 2014 meeting due to lack of time**

**V. New Topics of Discussion**

**A. Providers Orders for Life Sustaining Treatment (POLST)**

Guest Carol Berris, presented information on POLST which is an approach to end-of- life planning which emphasis advance-care planning conversations between patients, health care professionals and loved ones; shared decision making; and ensuring the patient's wishes are honored. The SOP members expressed ideas on ways to get information on POLST out to health care providers.

**B. (1) Medication Refills Using a Nursing Protocol in an Ambulatory Setting**

Dr. Nancy Spahr presented the draft for this new advisory opinion. Discussion included advantage of having a maximum of 90 day refill vs. 30 days – (cost, difficulty in getting follow up Dr. appt in 30 days), the definition of "maintenance" medication, and information that the employer would include in their protocol.

**Recommendation/Action Taken/Responsible For:** A motion was made by, Nancy Spahr, seconded by Eva Caruso to take the revised draft to the January, 2014, Board Meeting. Motion carried. Responsible person – Judy Bontrager.

**(2) Immunization Standardized Protocols**

Dr. Nancy Spahr presented the draft for this new advisory opinion

**Recommendation/Action Taken/Responsible For:** A motion was made by, Theresa Frimel, seconded by Elizabeth Allen, to take the revised draft to the January, 2014, Board Meeting. Motion carried. Responsible person – Judy Bontrager.

**C. Punch and Shave Biopsy**

Dr. Nancy Spahr presented the final draft for the new advisory opinion.

**Recommendation/Action Taken/Responsible For:** A motion was made by, Catherine Riedel, seconded by Elizabeth Allen, to take the revised draft to the January 2014 Board Meeting.. Motion carried. Responsible person – Judy Bontrager.

**D. RN's performing Dual X-Ray Absorptiometry (DXA) Scanning for Body Composition and Bone Density –**

Karla Baning presented this new draft advisory opinion in response to questions received regarding an RN/LPN's role in radiographic procedures. Baning noted that it is not within the Scope of Practice for an RN/LPN to perform any of the following acts during a radiologic procedure either independently or under the direction or supervision of a practitioner licensed to perform such acts: position the patient, position the x-ray tube, set exposure factors, or initiate the exposure.

**Recommendation/Action Taken/Responsible For:** A motion was made by, Shelly Lanagan, seconded by Linda Tinker, to take the revised draft to the January 2014 Board Meeting.. Motion carried. Responsible person – Judy Bontrager.

**E. The SOP Meeting Dates for 2014 were Approved –**

March 3 - cancelled

June 3

September 9

December 2

**F. Assignments for the Advisory Opinions Needing Review in 2014 were made.**

**Recommendation/Action Taken/Responsible For:**

A list will be distributed to SOP members by December 20, 2013

Responsible persons – Judy Bontrager

**G. NURSYS E-Notify – Rescheduled for March 4, 2014 due to lack of time**

**VI. Adjournment**

The meeting was adjourned at 2:40pm.

Minutes respectfully submitted by:

*Judith Bontrager RN, MN*

Judy Bontrager RN, MN

Draft Minutes submitted to the Board January 2014.

Minutes to be approved by the SOP Committee at the March 4, 2014 meeting.

JB/sf

**Scope of Practice Committee Meeting  
Arizona State Board of Nursing**

## **List of Attendees**

**MEMBERS PRESENT:**

Amy Haycraft, RN, MS, ANP-C  
 Angie Bannochie, RNC-NIC, BSN  
 Catherine Riedel, RN, MSN, ACNS-BC,  
 Crystal Bennett, RN, MN, DNSc  
 Elizabeth Allen, RN, MSN, CCRN  
 Eva Caruso, RN, MSN, ACNS-BC  
 Jody Coolman, RNC-OB, BSN  
 Karla Baning, RN, ACNP-C, CCRN, CNRN,  
 DNP, SCRN  
 Larry Helwig, RN  
 Linda Tinker, MSN, RN, CHSE  
 Marlene Eriacho, MBA/HCA, BSN, RN  
 Nancy Panthofer, MSN, RN, NE-BC  
 Nancy Spahr, EdD, MS, RN-BC, MBA, CNS  
 Omar Beltran, RN, BSN, Masters  
 Sharon Radcliffe, RN, MSN, BSN, MBA, Dip.  
 Shelly Lanagan, RNC-OB, MS, WHNP  
 Sherry Burns, MSN, RN-BC, ACM, CEN  
 Theresa Frimel, MSN, RN, CNE  
 Victoria Graham, RN, BSN  
 Yvonne Sposito, RN, MHS

**MEMBERS ABSENT:**

Lesley Eastman RN, BSN, WCC  
 Theresa Finney, RN

**BOARD STAFF ATTENDING:**

Joey Ridenour, RN, MN, FAAN  
 Judy Bontrager, RN, MN

**BOARD MEMBERS ATTENDING:**

Lori A Gutierrez, BS, RN-C, DON-CLTC, CBN

**GUESTS PRESENT:**

Michael Montoya RN  
 Kristopher Hunter RN  
 Candice Esiarhart CRNI  
 Ann Earhart  
 Carol Berris  
 Meg Johnson