

Doug Ducey
Governor



Joey Ridenour
Executive Director

Arizona State Board of Nursing

Education Advisory Committee Minutes

October 16, 2015

9:30 AM

Board Room

Arizona State Board of Nursing

4747 N. 7th Street STE 200

Phoenix AZ 85018

**The agenda for this meeting was posted at 8:05am 10/13/15 at: <https://www.azbn.gov/media/2000/1-ec-agenda-october-16-2015-revised2.pdf>*

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
1.	Call to order	N/A	McCormies called the meeting to order at 9:35am	No Action	No Follow-Up
2.	Introduction/ Welcome	N/A	McCormies welcomed members and guests.	No Action	No Follow-Up
3.a. Application for Proposal Approval	None (Discussion/ Recommendation)	N/A	N/A	N/A	No Follow-Up

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
4.a. Application for Provisional/ Full Approval/ Renewal	None	N/A	N/A	N/A	No Follow-Up
5.a. Application for Program Change	Gateway Community College Refresher Program Application for Innovative Program (Discussion/ Recommendation)	Gateway Community College Application for Pilot Program (no date on doc); GateWay Refresher Program Board Staff Analysis (no date on doc) 2015 Registered Nurse Refresher Syllabus (recd: 10/15/15)	Schultz and DeFalco Recused Betty Heying-Stanley, Program Coordinator and Ilene Borze, Continued Education Director, were available for questions. Discussion included: late submission of materials to the EC, best practices in simulation, cost to students, rationale for change, resources, community clinical experience, and lack of clarity in the application. Suggested that program use Board issued template for application information.	Motion: Table to a future meeting Moved: Doshier Seconded: Morris Discussion: None Vote: Unanimous	No Follow-Up
6.a. Applications for Refresher Course Approval/ Renewal	None	None	None	No Action	No Follow-Up

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
7.a. One-Year Reports	Arizona College (Discussion/ Recommendation)	Board Site Visit Report (dated: 5/3/15) Self-Study Worksheet (dated: 5/3/15) Nursing Executive Summary (dated: 5/3/15) Systematic Plan for Evaluation (dated: 5/3/15)	Rose Saunders, Dean, was present and available for questions Killeen wanted it noted that she worked for AZ College over 2 years ago. Would like the option to ask questions. OK per McCormies. Discussion included: resources for the program, slow response to provide needed resources, CCNE status, capacity of program. Saunders stated that AZ College does NOT currently have the resources to admit to capacity. The College is looking at new properties.	Motion: To continue provisional approval Moved: McCormies Seconded: Doshier Discussion: None Vote: Unanimous	No Follow-Up
8.a. Updates	Brookline Update to 2013 Program Change Application (Discussion/ Recommendation)	Meeting Minutes (dated: 6/16/15 and 7/17/15) Curriculum Plan (not dated) Program update (dated: 8/4/15)	Janina Johnson-Carter, Dean and Melissa Hartman, Corporate Director of Education were present and available for questions. Discussions included: faculty minutes appear to blame students for problems, cohort size, data to drive faculty decisions. .	Motion: Brookline College will submit updated systematic evaluation within 6 months Moved: Morris Seconded: Killeen Discussion: None Vote: Unanimous	No Follow-Up
Break from 11:13am to 11:31am					
8.b.	NAU Location Change	Memorandum Plans for American Indian	Doshier recused and presented to the board regarding the	No Action	No Follow-Up

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		BSN Program location change (dated: 10/2/15)	information only location change.		
8.c.	Fortis 2 year Report Update	Site Visit report with updates embedded (dated 7/15/16, 7/16/15: no date listed for updates)	Darlene Brown, Dean and Glen Tharp, Campus President were present and available for questions regarding the 2 year report.	Motion: To accept 2 year report Moved: Morris Seconded: Berry Discussion: None Vote: All in favor	No Follow-Up
9.a. Information/ Policy	Potential Legislation to Decrease Serious Program Issues/Complaints (Discussion/ Recommendation)	Approval Accreditation Basics (updated 2013)	Randolph presented information to the committee regarding recommendations for legislation Discussed the possibility of only allowing regionally accredited institutions to open new RN programs.	Sub-Committee will look into: National Data, AZ Data, Students ability to transfer credits, comparison of regional and national standards, and survey program complaints severity. Sub-Committee volunteers are: Akes-Caves, Berry, Doolen, Doshier, Randolph, and Schaffer	Sub-Committee will bring back to future EC Meeting.
9.b	Policy “Joint Site Visits” (Recommendation)	Position Paper on Concurrent Accreditation/ Approval Site Visits (adopted by Board on 5/25/2011) NCSBN: On the State of the Art of Approval/ Accreditation Processes in Boards of Nursing (dated Aug 2004)	Randolph addressed the committee regarding developing a process for attend site visits with accrediting agencies.	Committee recommended that a process be developed to inform programs and the accrediting agencies that a Board representative may participate in the site visit.	Ronda and Pam will bring process back to future EC Meeting.

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9.c	Report from Deans and Directors Meeting (Recommendation)	None Verbal	Randolph updated the committee regarding the Deans and Directors meeting held in Tucson, Zz on 10/9/15.	No Action	No Follow-Up
9.d	Refresher Option (Information/ Discussion)	Memorandum Licensed Nurse Remediation & Competency Assessment Pathway (dated: 7/14/15) Competency Based Refresher Program (dated: 7/24/15)	Committee members commended the refresher option.	No Action	No Follow-Up
9.e	APRN Preceptor to Student Ratio (Discussion/ Recommendation)	None Verbal	Committee members emphatically stated that the ratio of APRN students to preceptor be 1:1		Board staff to develop AO on ratios of preceptor to APRN students.
9.f	Video Streaming of Education Committee Meetings (Discussion/ Recommendation)	None	Randolph proposed Video Streaming the EC Meetings on line. Committee agreed it would be a good idea. Will have trial “mock” streaming at the 12/4/15 meeting. Members of the audience will provide feedback.	No Action	Lyn to follow up with IT
10.a. Standing agenda items	Arizona Action Coalition Update (Discussion/ Recommendation)	None	Randolph and Schaeffer updated the committee on AZAC outcomes and projects including: -10, 000 nurses on boards by 2020	No Action	No Follow-Up

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
			-Full Practice Authority Legislation - Diversity project		
11.a.	Board and Member Updates (Information)	None	N/A	No Action	No Follow-Up
12.a.	Approve minutes August 7, 2015	Education Advisory Committee minutes 8/7/15	Committee members reviewed the minutes for approval.	Motion: To accept minutes Moved: Doshier Seconded: Shultz Discussion: None Vote: Unanimous	Post to website; Minutes were submitted to Board at the 9/18/15 meeting
12.b.	Approve minutes August 26, 2015 (Special Meeting)	Education Advisory Committee minutes 8/16/15	Committee members reviewed the minutes for approval.	Motion: To accept minutes Moved: Berry Seconded: Akes-Caves Discussion: None Vote: Unanimous	Post to website; Minutes were submitted to Board at the 9/18/15 meeting
13.	Debriefing	None	Committee agreed that the meeting went well and addressed important topics.	No Action	No Follow-Up
14.	Call to the Public	None	Randolph advised the committee of the outcomes from the Board meeting on September 17-18, 2015	No Action	No Follow-Up
15.	Future meeting topics/ dates	None	Committee discussed the possible future topics:	No Action	Add to Dec. 4, 2015 Agenda

AGENDA ITEM	TOPIC	DOCUMENTS REVIEWED	DISCUSSION	ACTION	FOLLOW-UP
			1 Year Report Policies including clear authorship; Submission of materials including revisions 2016 Meeting Dates: Feb: 2/19/16 April: 4/15/16 June: 6/3/16 Aug: 8/5/16 Oct: TBD Dec: TBD		Add dates to board room calendar
16.	Adjournment	None	The meeting adjourned at 1:29pm	No Action	No Follow-Up

October 16, 2015 Education Advisory Committee Attendance

Members Present	Members Absent	Board Staff	Guests
<p>Sharon Akes-Caves, RN, BC, MS, MSN Tina Berry, PhD, MBA, HCM, RN Nick F. DeFalco, RN, MSN (Telephonic) Sally Doshier, EdD, RN, CNE M. Shawn Harrell, RN, MSN Board Member Mary Killeen, RN PhD Carolyn McCormies, RN, MSN, FNP- BC Co-Chair Brenda Morris, EdD, RN, CNE Robin Schaeffer, MS, RN, CNE, CAN Margi Schultz, PhD, RN, CNE, PLNC Brian Stewart, MSN, BSN, BFA, RN (Telephonic)</p>	<p>Gloria Hager, RN, MS</p>	<p>Pamela Randolph, Associate Director, Education and Evidence-Based Regulation Ronda Doolen, Education Program Administrator Lyn Ledbetter, Education Program Assistant</p>	<p>Carol Creaser- ATI Ilene Borze- Gateway CC Darlene Brown- Fortis College Geri Chesebrough- ATI Dan Eaton- Brown Mackie College Susan Gonda- Pima Medical Institute Melissa Hartman- Brookline College Betty Heying- Stanley- Gateway CC Amy Johnson- Brown Mackie College Janina Johnson-Carter – Brookline College Jeanette Jones- Pima Medical Institute Michael Kim- Pima Medical Institute Paula McNichols- Mohave CC Jill Ouillman- ASU Student Mary Ross- Brown Mackie College Rose Saunders- Arizona College Glen Tharp- Fortis College Michael Tomak – Pima Medical Institute Heather Tryon- ATI Sandra Wyrien- Pima Medical Institute</p>