

**Arizona State Board of Nursing  
Policy and Procedure**

**POLICY NAME:**        **Review of Non-Accredited Programs**

**EFFECTIVE DATE:**    **5/18/2018**

*Greg Kidenow R.N. M.N. FAAN*

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Signature

**REVISION DATE(s):**

**CANCELLATION  
DATE:**

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|---|---|--|
| <input type="checkbox"/> Administration       | <input type="checkbox"/> Hearing                | <input type="checkbox"/> Monitoring            |
| <input type="checkbox"/> CANDO                | <input type="checkbox"/> Information Technology | <input type="checkbox"/> Multi-state Licensure |
| <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Investigations         |  |
| <input type="checkbox"/> Fiscal Services      | <input type="checkbox"/> Licensing              |  |
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**Reference:** Nurse Practice Act Article 2

**Purpose:** To provide programs and Board staff a guideline for the renewal process of non- accredited programs with existing full approval status by the Arizona Board of Nursing

**Policy:** This policy addresses the process to renew non-accredited programs with existing full approval status.

**A. Renewal Approval:**

- 1) An approved nursing program that is not accredited by an approved national nursing accrediting agency shall submit an application packet to the Board at least four months before the expiration of the current approval. (Per R4-19-210.A)
- 2) Board staff will review the application for completeness:
  - If the application is not complete Board staff will send the program an application notice of deficiency
  - If the application is complete Board staff will schedule and conduct an onsite evaluation of the program per A.R.S. § 41-1009.
- 3) Board staff will create and submit a report to the Education Committee for review/ recommendation of re-approval.

*Note: If the Education Committee does not recommend approval the program has the option to make corrections to the application and return to the Education Committee for final review or proceed to Board without Education Committee recommendation.*

- 4) Board staff will submit the report/recommendation to the Board for approval.

*Note: Per R4-19-210.B, the Board shall renew the program approval for a maximum of five years if the nursing program meets the criteria in R4-19-201 through R4-19-206 and if renewal is in the best interest of the public. The Board shall determine the term of approval that is in the best interest of the public.*